

### AQAR REPORT REVIEW

### JUNNAR TALUKA SHIVNER SHIKSHAN PRASARAK MANDAL'S SHRI SHIV CHHATRAPATI COLLEGE, BODKENAGAR,JUNNAR, DIST. PUNE, MAHARASHTRA

Aishe id: C-42032

Submitted for: 2020-2021

Submitted Date: 29/03/2022 12:43 PM

Reference AQAR Link: Click here

Over all Comments: Verified and Accepted.

Acceptance date: 29/03/2022

1/1



### **YEARLY STATUS REPORT - 2020-2021**

| Par  | rt A  |  |
|--|---|--|
| Data of the Institution                              |   |  |
| 1.Name of the Institution                            | JUNNAR TALUKA SHIVNER SHIKSHAN PRASARAK MANDAL SHRI SHIV CHHATRAPATI COLLEGE, BODKENAGAR, JUNNAR, DIST. PUNE, MAHARASHTRA |  |
| Name of the Head of the institution                  | DR. CHANDRAKANT RAMNATH MANDLIK   |  |
| Designation  | Principal   |  |
| • Does the institution function from its own campus? | Yes   |  |
| Phone no./Alternate phone no.                        | 02132295466   |  |
| Mobile no  | 8857087522  |  |
| Registered e-mail                                    | ssccj@yahoo.co.in   |  |
| Alternate e-mail                                     | chandrakantmandlik2012@gmail.com  |  |
| • Address  | AT - BODKENAGAR, POST - JUNNAR,<br>TAL. JUNNAR, DIST PUNE,<br>MAHARASHTRA, INDIA - 410502.                                |  |
| • City/Town  | JUNNAR  |  |
| • State/UT   | Maharashtra   |  |
| • Pin Code   | 410502  |  |
| 2.Institutional status                               |   |  |
| Affiliated /Constituent                              | Affiliated  |  |
| • Type of Institution                                | Co-education  |  |

Page 1/134

| • Location  | Rural   |
|---|---|
| Financial Status  | UGC 2f and 12(B)  |
| Name of the Affiliating University  | ty Savitribai Phule Pune University, Pune   |
| Name of the IQAC Coordinator  | DR. UTTAM BABURAO SHELAR  |
| Phone No.   | 02132295466   |
| • Alternate phone No. 02132295466   |   |
| • Mobile  | 8830728770  |
| • IQAC e-mail address   | shelaruttam1966@gmail.com   |
| Alternate Email address   | uttamshelar@yahoo.com   |
| 3.Website address (Web link of the AQAR (Previous Academic Year)  http://ssccollegejunnar.ogneent/uploads/2021/11/SSC 2019-20.pdf |   |
| 4. Whether Academic Calendar prepaduring the year?  | red Yes   |
| • if yes, whether it is uploaded in the Institutional website Web link:   | he http://ssccollegejunnar.org/wp-content/uploads/2022/03/Academic-Calender-2020-21_FINAL.pdf |
| 5.Accreditation Details   |   |
|   |   |

| Cycle   | Grade | CGPA  | Year of<br>Accreditation | Validity from | Validity to |
|---------|-------|-------|--------------------------|---------------|-------------|
| Cycle 1 | B+    | 79.30 | 2004                     | 08/01/2004    | 08/01/2009  |
| Cycle 2 | A     | 3.17  | 2011                     | 08/01/2011    | 07/01/2016  |
| Cycle 3 | B+    | 2.59  | 2019                     | 09/08/2019    | 08/08/2024  |

### 6.Date of Establishment of IQAC 21/06/2004

 $7. Provide the list of funds by Central / State Government \\ UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,$ 

| - | Institutional/Depa<br>rtment /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---------------------------------------|--------|----------------|-----------------------------|--------|
|   | NIL                                   | NIL    | NIL            | NIL                         | NIL    |

| 8.Whether composition of IQAC as per latest NAAC guidelines  | Yes              |
|--|------------------|
| Upload latest notification of formation of IQAC  | View File        |
| 9.No. of IQAC meetings held during the year  | 03               |
| Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes              |
| If No, please upload the minutes of the meeting(s) and Action Taken Report   | No File Uploaded |
| 10. Whether IQAC received funding from any of the funding agency to support its activities during the year?          | No               |
| If yes, mention the amount   |                  |

### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

Implementation of Online Admission process for undergraduate and post-graduate students in the scenario of Covid-19 Pandemic lockdown.

Purchase of ICT tools and instruments and organization of training program for the faculty on "Use of ICT tools and techniques for effective implementation of ICT based Online teaching, learning and evaluation process" in the scenario of Covid-19 Pandemic lockdown.

Development of terrace garden through Department of Botany for the production of quality planting material.

Collection of feedback on curriculum from the stakeholders through online mode.

Establishment of "Entrepreneurship Club" for the students by Department of Commerce and Research Centre.

# 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action  | Achievements/Outcomes  |
|---|--|
| Preparation of Academic Calendar 2020-21.   | Academic Calendar 2020-21 was finalized and uploaded on the college website.   |
| Implementation of Online Admission process in the scenario of Covid-19 Pandemic lockdown.                 | Institution has implemented the admission process of undergraduate and post graduate students through Online mode in the scenario of Covid-19 Pandemic lockdown.                             |
| Organize the ICT based training for online teaching, learning and evaluation process.                     | IQAC has organized the training programme for the faculty on effective use of ICT tools for online teaching, learning and evaluation process.  |
| Purchase of ICT based tools and instruments for online teaching, learning and evaluation process.         | The institution has purchased various ICT based tools and instruments and facilitate to faculty for effective online teaching, learning and evaluation process.                              |
| Implementation of CBCS pattern for under-graduate students.   | The Choice based Credit System (CBCS) Pattern has been implemented successfully during the academic year for the second year under-graduate students of BA, BCom, BSc, BBA and BCA.          |
| Purchase of new text books based on syllabus of CBCS Pattern for the second year under graduate students. | Library has purchased new text<br>books based on syllabus of CBCS<br>Pattern implemented from June<br>2020 for the second year under-<br>graduate students of BA, BCom,<br>BSC, BBA and BCA. |
| Collection of Online Feedback on curriculum from stakeholders.  | The feedback from Students, Teachers, Alumni, and Employee was gathered through online mode using Google Forms and the report of responses analyzed and                                      |

|   | action taken by the higher authority has been uploaded on the website.   |
|---|--|
| Development of terrace garden at the roof top of staffroom. | Department of Botany has developed the terrace garden on the roof top of staffroom for the production of quality planting material.  |
| Submission of Annual Report to SPPU.                        | Annual Report for the academic year 2020-21 submitted to SPPU and uploaded on college website.   |
| Updating of college website.                                | College website was regularly updated.   |
| Skill enhancement initiatives.                              | Department of Politics has organized "Leadership Skill Development Lecture series and essay writing competition" for the students.   |
| To establish the Entrepreneurship Club.                     | Department of Commerce and Research Centre has established the Entrepreneurship Club for the students.   |
| Submission of data to AISHE                                 | Data of AISHE submitted online on 21/01/2022.  |
| Participation in various social awareness programs.         | "Majhe Kutumb Mazi Jababdari" Kutumb Survey Covid 19 and Covid-19 awareness program has been organized by NSS Unit of institution in association Grampanchayat Unde Khadak. Participation of NSS volunteers in National Polio Vaccination Campaign. Participation of NSS Volunteers in "Majhi Vasndhara Abhiyan Harith E-Pledge" campgain. Distribution of tree saplings to NSS volunteers for plantation at their homeplace. Cleaning campaign by NCC cadets. |
| Organization of workshop / webinars.                        | Department of Chemistry and IQAC Organizes Webinar on "Research  |

|  | Opportunit from young  | ies and Expectations Minds for industrial research". |
|--|--|--|
| To perform energy and green audit.   | IQAC has performed the energy and green audit for the academic year. |  |
| 13. Whether the AQAR was placed before statutory body?                           | Yes  |  |
| Name of the statutory body   |  |  |
| Name   | Г  | Date of meeting(s)                                   |
| College Development Committee  |  | 23/03/2022   |
| 14.Whether institutional data submitted to AIS                                   | HE   |  |
| Year   | Year Date of Submiss   |  |
| Yes  |  | 21/01/2022   |
| Extended Profile   |  |  |
| 1.Programme  |  |  |
| 1.1  | 1.1  |  |
| Number of courses offered by the institution across all programs during the year |  |  |
| File Description Documents   |  |  |
| Data Template  |  | View File  |
| 2.Student  |  |  |
| 2.1  |  | 2364   |
| Number of students during the year   |  |  |
| File Description   | File Description Documents   |  |
| Institutional Data in Prescribed Format  |  | View File  |
| 2.2  |  | 2364   |

| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year |           |                  |
|--|-----------|------------------|
| File Description   | Documents |                  |
| Data Template  |           | View File        |
| 2.3  |           | 633              |
| Number of outgoing/ final year students during the   | year      |                  |
| File Description   | Documents |                  |
| Data Template  |           | View File        |
| 3.Academic   |           |                  |
| 3.1  |           | 74               |
| Number of full time teachers during the year   |           |                  |
| File Description   | Documents |                  |
| Data Template  |           | <u>View File</u> |
| 3.2  |           | 43               |
| Number of sanctioned posts during the year   |           |                  |
| File Description   | Documents |                  |
| Data Template  |           | <u>View File</u> |
| 4.Institution  |           |                  |
| 4.1  |           | 36               |
| Total number of Classrooms and Seminar halls   |           |                  |
| 4.2  |           | 142.02           |
| Total expenditure excluding salary during the year (INR in lakhs)                            |           |                  |
| 4.3  |           | 197              |
| Total number of computers on campus for academic purposes                                    |           |                  |

### Part B

### **CURRICULAR ASPECTS**

### 1.1 - Curricular Planning and Implementation

### 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute is affiliated to SPPU, Pune, therefore follows the syllabi designed by the Board of Studies of SPPU, Pune. Institute has constituted various Functioning Committees for the effective implementation of the teaching-learning process and curriculum delivery. The central Time Table Committee collects the department wise workload and prepares a general time-table of each faculty. The faculty maintains the documents and records likeinternal marks, practical records and project work. Head of the departments monitor and ensure completion of the syllabus. The syllabi completion reports are submitted to the principal at the end of the academic year. Practical courses are run in the laboratories by using various instruments, equipment, chemical, glassware, class-work material, charts, models, etc. Our Science Laboratories, Language Lab and BBA/BCA Lab are well equipped to provide necessary exposure to the students. For certain topic excursion, study tour, field visits, guest lectures are arranged. Library provides Books, INFLIBNET, DELNET, e-journals, Shodhganga, OPEC, Book Bank facility and Wi-Fi etc. The college also provides departmental library. The major extracurricular activities are run by various departments such as NSS, Sports, NCC, SWD and Competitive Examination centre.

| File Description                    | Documents  |
|-------------------------------------|--|
| Upload relevant supporting document | <u>View File</u>   |
| Link for Additional information     | http://ssccollegejunnar.org/wp-content/uploads/2022/01/1.1.1The-Institution-ensures-effective-curriculum-delivery-through-a-well-planned-anddocumented-process.pdf |

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute is affiliated to SPPU, Pune, therefore, the institution follows the syllabi designed by the Board of Studies (BOS) of SPPU, Pune. The Choice Based Credit System is implemented from the year June 2019. The institution implements various plans for effective implementation of the curriculum through a well documented process. The IQAC prepares the academic calendar of the college and departments prepare their departmental academic calendars. Internal examination, assessment and evaluation are done

Page 8/134 27-04-2022 02:42:48

as per rules prescribed by the SPPU, Pune. The schedule for internal tests, seminars, project submissions and other co-curricular and extracurricular activities is well planned in advance. In order to evaluate the outcomes of the syllabi, some internal evaluation methods such as open book test, Tutorials, Assignments, Tests, Student Seminars, Projects, oral and PowerPoint Presentations are regularly conducted for the students. The faculty maintains the documents and records like internal marks, practical records and project work. Post graduate departments conduct their continuous Internal Evaluation and for under graduate programme college prepares central timetable. Some teachers worked as paper setter for theory paper and practical examinations at university level.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <u>View File</u>  |
| Link for Additional information     | http://ssccollegejunnar.org/wp-content/uploads/2022/01/1.1.2-Academic-calendar-including-for-the-conduct-ofContinuous-Internal-Evaluation-CIE.pdf |

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

| File Description  | Documents        |
|---|------------------|
| Details of participation of<br>teachers in various<br>bodies/activities provided as a<br>response to the metric | <u>View File</u> |
| Any additional information  | <u>View File</u> |

### 1.2 - Academic Flexibility

# 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Page 9/134 27-04-2022 02:42:48

### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

23

| File Description  | Documents        |
|---|------------------|
| Any additional information                              | No File Uploaded |
| Minutes of relevant Academic<br>Council/ BOS meetings   | No File Uploaded |
| Institutional data in prescribed format (Data Template) | <u>View File</u> |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template )                   | <u>View File</u> |

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Details of the students enrolled in<br>Subjects related to<br>certificate/Add-on programs | <u>View File</u> |

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environmental and sustainability- Environment Awareness for S.Y.B.A, S.Y.B.COM, and S.Y.B.Sc. Utilization and economic importance of

plant, Ecological grouping of plants, biodiversity conservation for F.Y.B.Sc. and S.Y.B.Sc. Botany students.Importance of Environment, Ecosystem, Economic potential of Biodiversity, Environmental Problems, Environmental planning and management, impact assessment are taught in the syllabi of SYBA Geography. Ecological Conservation-Waste Land Management, Organic farming, Agro Forestry are taught in the syllabi of TYBA Geography. Environmental Consciousness taught to FYBCom in Add. English.

Professional Ethics: Personal Selection & Training - Job analysis, Recruitment techniques; Motivation at the workplace - Work motivation, Goal setting, Self efficacy; Self discipline Leadership-Specific leader Skills; Importance of OB & OD - Globalization, Diversity, Ethics are taught in the syllabi of TYBA Psychology. Professional Ethics, Empowerment Linguistic skills are taught in the syllabi of English; Additional Credit Skill Based courses at P.G. Level like Introduction to Cyber security, skill development.

Human Values: for SYBA, TYBA English students' Human Rights skill based course at PG level.

Gender awareness- Gender Happiness & fact of life-Self- realization, Positive emotions & well-being, Gender & health promoting behaviors, Gender sensitivity for SYBA Psychology and English students.

| File Description  | Documents        |
|---|------------------|
| Any additional information  | <u>View File</u> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | <u>View File</u> |

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| Programme / Curriculum/<br>Syllabus of the courses   | <u>View File</u> |
| Minutes of the Boards of Studies/<br>Academic Council meetings with<br>approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any  | No File Uploaded |
| Institutional Data in Prescribed Format  | <u>View File</u> |

### 1.3.3 - Number of students undertaking project work/field work/ internships

108

| File Description   | Documents        |
|--|------------------|
| Any additional information   | <u>View File</u> |
| List of programmes and number of students undertaking project work/field work//internships (Data Template) | <u>View File</u> |

### 1.4 - Feedback System

# 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

| File Description  | Documents   |
|---|---|
| URL for stakeholder feedback report   | http://ssccollegejunnar.org/wp-content/uploa<br>ds/2022/01/1.4.1-Stakeholder-Feedback-<br>Analysis-Report.pdf |
| Action taken report of the<br>Institution on feedback report as<br>stated in the minutes of the<br>Governing Council, Syndicate,<br>Board of Management | <u>View File</u>  |
| Any additional information  | No File Uploaded  |

Page 12/134 27-04-2022 02:42:48

### 1.4.2 - Feedback process of the Institution may A. Feedback collected, analyzed be classified as follows

and action taken and feedback available on website

| File Description                  | Documents   |  |
|-----------------------------------|---|--|
| Upload any additional information | <u>View File</u>  |  |
| URL for feedback report           | http://ssccollegejunnar.org/wp-content/uploa<br>ds/2022/01/1.4.1-Stakeholder-Feedback-<br>Analysis-Report.pdf |  |

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

### 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of students admitted during the year

2364

| File Description                        | Documents        |
|---|------------------|
| Any additional information              | No File Uploaded |
| Institutional data in prescribed format | <u>View File</u> |

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1304

| File Description  | Documents        |
|---|------------------|
| Any additional information                                    | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | <u>View File</u> |

### 2.2 - Catering to Student Diversity

- 2.2.1 The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners
- J.T.S.S.P.M, Shri Shiv ChhatrapatiCollege Junnar, We believe in the

Page 13/134 27-04-2022 02:42:48 Quality Education to all stakeholders in the Junnar region that why we have adopted outcome based and Student Centric learning methods that's include, Induction Program, Prerequisite Test, Class Interaction, Role Play, Book Review, Problem Solving, Counselling on various issues Assignment, Power point Presentation, Field Work, Project, Research work.

For the Slow learner extra classes are conducted by them. Those students are not able to understand the concepts and who have fail in their subject for them extra coaching classes are taken for slow learner. Likewise, extra coaching classes are taken for Advance Learner to upgrade and enhance the knowledge in specialize area and Subjects.

Through a Mentor- Mentee system we are able to understand the various issues of student Slow Learners and Advance Leaners. All types of effects taken by the faculty member to address various issue related to students such as Education, Career Oriented, Mental, Physical, Psychological, Socio-Economic issued addressed by Faculty Members. All Necessary Emotional and Professional Counseling done by the Faculty Members. The Mentor understand the Socio-Economic background of the student and provides all type of necessary support to students. Guest Lecture are arranged to all the stakeholders to enrich the experience. Faculty Members makes lectures student friendly.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 2364               | 74                 |

| File Description           | Documents        |
|----------------------------|------------------|
| Any additional information | <u>View File</u> |

### 2.3 - Teaching-Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Page 14/134 27-04-2022 02:42:48

J.T.S.S.P.M, Shri Shiv Chhatrapati College, Junnar believe in provide quality education to students. Hence the College have adopted Student Centric Method for the purpose Teaching-Learning to enhance student involvement as a part of Participative Learning and Problems Solving Methodology through various subjects. The College have adopted Computer Assisted Learning, Lecture, Interactive Teaching- Learning Method, Role Play, Debates, Quiz Competition, Case Study, Research Methodology, Book Review, Power point Presentation, Field Work, Industrial Visits, Guest Lecture, Project Work, Participation in Seminars, Workshop, and Symposia, etc.

#### 1. Lecture Method

This is Conventional Method is commonly adopted by all the teacher, specially the language teacher. With the help of audio-visual aids and computer teacher interpret and explain and revise the content of text only for better understanding of the subjects by the learners.

#### 1. Experiential Learning

This is experiential Learning methods is adopted by faculty member to foster learning environment by engaging in rich experiential content of Science, Social Science and Management. In this teaching method demonstration, audio-visual aids, periodical, Industrial Visits, Organising Exhibition, Poster Presentation, Case Studies, Field Visit to Industries and Add on Course are imparting part of Experiential Teaching and Learning.

3. Participation in Seminar, Conference and Symposia, Competition at Various Level

Real Time Experience to understand the various kinds of situation and how deals with the situation at National and International Level

Participation in Various Competition at University, State and National Level

#### 4. ICT Enabled Teaching

All Faculty Member have adopted the ICT Enabled Teaching- Learning Process with DLP Projector and E-Learning Resource. Smart Class are created to learn new technology and content. Language lab have developed for the Language Students. Smart Class room are link with Guest Lecture of eminent person to develop their core knowledge in their particular subject. Institution have adopted modern pedagogy

in teaching -learning process.

5. Case Study, Group Discussion and Project Based Learning

In Certain Course related Bachelor of Business Administration, Bachelor of Computer Application, and Science streams demand the project based learning. The Teacher are the guide and mentor of the project in the preparation and presentation. All Post Graduate Course have project work in their Semester.

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Link for additional information   | Nil              |

### 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

J.T.S.S.P.M., Shri Shiv Chhatrapati College, Junnar have classrooms and Labs are ICT enabled with projectors installed and the campus is wi-fi enabled with the Hi-Speed Internet Connection. The Faculty at College use various ICT enabled tools to enhance the real time learning and quality in teaching and Learning such as-

The Teachers of College use online educations resources, social networking sites and blended learning modes like, Google Meet, ZOOM, Microsoft Team, Google Classrooms to effectively deliver teaching and learning enhanced learning experience to students. The Teachers of various Faculties such Science, Commerce and Management and Arts, Bachelors of Business Administration and Bachelors of Business Administration (Computer Application) naturally leads in the complete adoption of ICT enabled tools to delivered teaching and learning to students.

Commerce and Zoology Research Centre conducting Ph.D Viva-Voce, Research, Survey and data collection through online mode and using various application for data analysis and interpretations.

- Google Classroom is used to manage regular lecture in COVID-19 and post information related to teaching and learning notes, material, quiz, lab submissions, and evaluation, assignments etc.
- 2. ICT tools are used to conduct Science, Social Science and Commerce and Management practical.

Page 16/134 27-04-2022 02:42:48

Annual Quality Assurance Report of JUNNAR TALUKA SHIVNER SHIKSHAN PRASARAK MANDAL'S SHRI SHIV CHHATRAPATI COLLEGE, BODKENAGAR, JUNNAR, DIST. PUNE, MAHARASHTRA

- 3. Online Drawing tools like Concept Maps, Geographical Maps, Mind Maps, used to measure the Student Centric Activities.
- 4. The Power-point are enabled with animations and simulation to improve the effectiveness of teaching and learning process.
- 5. The Teaching tools are used to solve the mathematical and arithmetical calculations.
- 6. Online Quiz, Survey, Polls are regularly conducted to record the feedback of the students.
- 7. Online ICT Tools are Google Forms, Google Meets, YouTube, Google Scholar, Infibeam, Shodhganga, Microsoft Teams, Jamboard in Google Meet used the faculty Members.

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <u>View File</u> |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

74

| File Description   | Documents        |
|--|------------------|
| Upload, number of students enrolled and full time teachers on roll | <u>View File</u> |
| Circulars pertaining to assigning mentors to mentees               | <u>View File</u> |
| Mentor/mentee ratio  | <u>View File</u> |

### 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

74

Annual Quality Assurance Report of JUNNAR TALUKA SHIVNER SHIKSHAN PRASARAK MANDAL'S SHRI SHIV CHHATRAPATI COLLEGE, BODKENAGAR, JUNNAR, DIST. PUNE, MAHARASHTRA

| File Description   | Documents        |
|--|------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <u>View File</u> |
| Any additional information                                       | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI     | <u>View File</u> |

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

# 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | <u>View File</u> |

# 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

#### 712

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <u>View File</u> |

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per the guideline of UGC and SavitribaiPhule Pune University, The Students are well informed during the Induction Programme. In

Page 18/134 27-04-2022 02:42:48

Induction Programme all Rules and Regulations regarding Internal and University Examination for the award of degree, Scheme of Marks are explained by the College Examinations Officer and faculty wise itself.

As per guidelines of UGC and SavitribaiPhule Pune University, Pune, the college has appointed the College Examination Officer (CEO) and College Examination Committee for conducting smooth examinations and making policy decisions for organizing examinations and improving the system. As per the guidelines laid by University Grants Commission and SavitribaiPhule Pune University, the college have introduced Choice Based Credit System (CBCS) for under graduate (UG) and post graduate (PG) courses.

The Continuous Internal Evaluation (CIE) system is adopted by the college for assessment of the student's development. The college has constituted examination committee for overall monitoring examination evaluation process.

The Information and Notices about Annual, Term End, Semester and Supplementary Term End examinations is displayed on the notice board for the information of students well in advance before the examinations.

Internal Assessment and Practical Examinations are conducted as per rules and regulations given by SPPU.

The schedule for all the Internal examinations is well prepared in advance and displayed on the notice boards. Due to Covid- 19 Pandemic situation, it is very difficult time to every stakeholders, but they overcome from this situation and handled very well.

As per the guidelines of SavitribaiPhule Pune University, we have conducted online as well as offline examinations. Due to Covid-19 Pandemic, the SPPU has conducted most of the exam through online mode.

It is a practice of the college to show internal examination answer books after the evaluation to the students in the classes for self-assessment.

Student are free to interact with the teacher to resolve grievance if any taken place, regarding this the Grievance resolve the problem.

The Institution has followed the same mechanism and guidelines. The

Page 19/134 27-04-2022 02:42:48

Institution has conducted most of the exams through Online mode and those students don't have any online mode facility, for them we have conducted offline exam with prior guidelines given by Central and State Government.

The Institution has created help-desk for the student to solve the examination related problems.

| File Description                | Documents                                |
|---------------------------------|--|
| Any additional information      | No File Uploaded                         |
| Link for additional information | http://ssccollegejunnar.org/examination- |
|                                 | <u>department/</u>                       |

### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has a well-organized mechanism for Redressal of examination related grievances. The student can approach the Teachers, College Examination Officer and Principal to redress the examination related grievance as per the requirement and jurisdiction of the grievance. There is complete transparency followed by the college in the internal assessment. The criterion adopted is as directed by the SPPU, Pune. At the Beginning of the Semester, All Faculty members inform the details related Credit Based Choice System adopted by College laid by SPPU. All the Component of Courses are communicated to the students well in advance. All Faculty Members ensure the Assessment, Test, Tutorials, Quiz, Presentation Schedule are well communicated in advance. At the College level the Examinations and Grievance related committee is constituted as per rules.

#### Grievance at College Level:

1. At the college level, the evaluation work is done for the Semester -I, III, V examinations. If any student feels that the marks given to him in any paper are not just, he or she can apply revaluation by remitting the fees to the college. The students should apply within a fifteen days after declaration of the result. The college appoints subject expert other than the previous assessor. If there is change in score, it is corrected by internal examination committee of the college. College has to declare final revaluation result within fifteen days. Internal examination committee itself looks after the complaints or grievances related to formative

Page 20/134 27-04-2022 02:42:48

tests and summative examination. The students have the freedom to use the suggestion box to put in the note of dissatisfaction with the internal examination mechanism. The principal and in charge of faculty keeps an eye on the overall procedure by conducting the periodical meeting with the internal examination committee.

#### Grievance at University Level:

1. Grievances related to University Examinations of under Graduate and all Post Graduate courses are forwarded to the University Grievances Committee through proper channel. Students can obtain photocopy of the answer sheets from university on request. Students who were not satisfied with their marks at the University examinations can apply for Revaluation/ Reassessment to the University. The students are notified about the same in due course.

The norms regarding grievances are displayed on University website. The Institution follows the University policy. The entire mechanism to deal with examination related grievances is time bound as per University rule and regulations.

| File Description                | Documents                                |
|---------------------------------|--|
| Any additional information      | No File Uploaded                         |
| Link for additional information |  |
|                                 | http://ssccollegejunnar.org/examination- |
|                                 | <u>department/</u>                       |

### 2.6 - Student Performance and Learning Outcomes

- 2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.
- J.T.S.S.P.M, Shri Shiv Chhatrapati College Junnar have adopted the following procedure for Program Outcomes (POs), Program Specific Outcomes (PSOs) and course outcomes to communicate to the stake holders of the program.

The college has clearly stated and displayed learning outcomes of the Programs and Courses on college website. (http://ssccollegejunnar.org)

The IQAC and Institution Faculty Member jointly organized a meeting on learning outcomes of the Programs and Course Outcome.

Annual Quality Assurance Report of JUNNAR TALUKA SHIVNER SHIKSHAN PRASARAK MANDAL'S SHRI SHIV CHHATRAPATI COLLEGE, BODKENAGAR, JUNNAR, DIST. PUNE, MAHARASHTRA

The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting.

POs and PSOs are approved by the IQAC and College Examination Committee.

POs and PSOs are kept in prominent locations of the campus for staff, students and public view.

POs and PSOs are displayed in Department office, Laboratories and Department library.

Vision and Mission of Institute and department are informed to the parents during Parents Teachers Meeting.

Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students

The students are also made aware of the same through Induction Programme, Tutorial, Lectures.

Course Outcomes (COs) for all Programmes

Course Outcomes are design for all courses in the program during the commencement of the semester based on Benjamin Blooms' Taxonomy which includes various levels like: 1.Create 2. Evaluate 3. Analyze 4. Apply 5. Remember 6.Understand

Course Outcomes (COs) are framed at Department advisory Committee meeting. Department advisory board frames course committee for each courses with course handlers along with one subject area expert. The course outcomes and their mapping with program outcomes and program specific outcomes are elaborately discussed and derived by the course committee members. Even though the COs are given by the Savitribai Phule Pune University, Pune along with the syllabus, if necessary, the COs are modified and reframed by the course committee members (CC).

COs are communicated to the students during the induction program and introduction in class itself. COs along with lesson objective are discussed to the students during the class. During the discussion of the course, the outcomes of the course are also focused. During the commencement of each unit and after the completion of the unit, the course outcomes are reviewed.

| File Description  | Documents  |
|---|--|
| Upload any additional information                       | No File Uploaded   |
| Paste link for Additional information                   | http://ssccollegejunnar.org/wp-content/uploads/2019/02/Course-Outcomes-UG-PG.pdf |
| Upload COs for all Programmes (exemplars from Glossary) | <u>View File</u>   |

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

J.T.S.S.P.M., Shri Shiv Chhatrapati College Junnar have used various methods to attain the Programme and Course Outcomes. The assessment tools and processes used for measuring the attainment of each of the Program Outcomes and Program Specific Outcomes are mentioned below: The college has a systematic process of collecting and evaluating data on programme and course outcomes, for which the assessment includes the following; Assessment for the course-level is done via continuous assessment having a particular weightage depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The evaluation is continuous and rigorous process in Credit Based Choice System. It is done by adjoining the marks acquired by the students to their corresponding Course Outcomes. Besides, weightage for the end semester Examination (written examination /lab examination) depending upon course type is also used for the process. Various Result is communicated to the Students and advice to them for the future perspectives.

Method of Assessment of POs and Cos -

The Program Outcome and Program Specific Outcomes are assessed with the help of Course Outcome of the relevant Course through various methods and teaching, learning and Evaluation process.

The Objectives and Skills set for the Program and Course is measurable on the basis of various categories.

At the beginning of every Semester/Year, the subject teacher convey Course Objective (CO) at the introductory part of respective subjects.

The Syllabus soft copies provided to Students and Hard copies kept in the department. It is distributed beginning Semester. Students

Page 23/134 27-04-2022 02:42:48

Annual Quality Assurance Report of JUNNAR TALUKA SHIVNER SHIKSHAN PRASARAK MANDAL'S SHRI SHIV CHHATRAPATI COLLEGE, BODKENAGAR, JUNNAR, DIST. PUNE, MAHARASHTRA

can download the Course and Programme details from SPPU Website.

All Faculty Member of every subjects explain in details the Course Objective, Programme Outcome, and Programme Specific Outcome, Examination Pattern, Evaluation Pattern, Scheme of Marks to the Students.

Following are the Evaluation Process of PO, CO, and PSO have adopted by the Institution as guideline laid by SavitribaiPhule Pune University.

- Internal Assessment PowerPoint Presentation, Quiz, Assignments, Tutorials, Book Review, Open Book Test, Projects, Practical, Field Work, etc.
- University Assessment -Theory and Practical Examination are conducted by the Institution as per instruction given by SPPU University.
- 3. Obtained Marks are recorded on the basis of internal evaluation and the obtained marks by students uploaded online to the University for the Final Assessment and evaluation for results.

| File Description                      | Documents  |
|---------------------------------------|--|
| Upload any additional information     | <u>View File</u>   |
| Paste link for Additional information | http://ssccollegejunnar.org/wp-content/uploads/2019/02/Course-Outcomes-UG-PG.pdf |

### 2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

633

| File Description  | Documents  |
|---|--|
| Upload list of Programmes and<br>number of students passed and<br>appeared in the final year<br>examination (Data Template) | <u>View File</u>   |
| Upload any additional information   | <u>View File</u>   |
| Paste link for the annual report  | http://ssccollegejunnar.org/wp-content/uploa<br>ds/2022/03/Annual-report-2020-21.pdf |

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://ssccollegejunnar.org/wp-content/uploads/2021/12/Student-Satisfaction-Survey-2020-21.pdf

### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| e-copies of the grant award<br>letters for sponsored research<br>projects /endowments | No File Uploaded |
| List of endowments / projects<br>with details of grants(Data<br>Template)             | <u>View File</u> |

- 3.1.2 Number of teachers recognized as research guides (latest completed academic year)
- 3.1.2.1 Number of teachers recognized as research guides

80

| File Description                        | Documents        |
|---|------------------|
| Any additional information              | <u>View File</u> |
| Institutional data in prescribed format | <u>View File</u> |

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description  | Documents        |
|---|------------------|
| List of research projects and funding details (Data Template) | <u>View File</u> |
| Any additional information                                    | No File Uploaded |
| Supporting document from Funding Agency                       | No File Uploaded |
| Paste link to funding agency website                          | Nil              |

### 3.2 - Innovation Ecosystem

- 3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge
  - The college hascreatedcommittee of the Incubation Centre toassiststudentsintheiroverallgrowth. The institute provides a platform for excellence in the fields of education, research, and innovation. Manyeffortshave been made by the college to promote an interest in research and the transmission of knowledge among students and faculty members. Manyof our faculty members have written and published books. They have also contributed chapters to reference books. 'Shivkunj' magazine is published by the College every year in which students contribute articles on various topics and issues. It provides a platform for students to present their thoughts and ideas.
  - Researchcommitteeshavebeenestablishedatthecollegeto encouragefacultytopursueresearch projects from various funding agencies andtodevelopafavorable environmentto transfer research aptitude. The committee screens research proposalsbefore they are approved.

Page 26/134 27-04-2022 02:42:48

- The college motivates teachers for training programmes under FDP and Ph.D. degree. There are 21 full time teachers with Ph.D. and 8 research guides in the college. The research guides work as an external referees of Ph.D thesis. The faculty members are invited as resource person in various national and international conferences. The teachers act as 'Reviewer' for research papers published in national and International journals. The faculty is encouraged to present research papers overseas. The research students and teachers of the college have won various awards as the best poster presentation and research paper. The teachers have published 22 research papers in UGC referred journals and 15 books/Chapters in edited books.
- The college has two P.G. research centers in Commerce and Zoology (ZRC). Commerce research Centre has 3 research guides and 14 research students received Ph.D. degrees under their able guidance. ZRC promotes research in the field of animal research and biodiversity conservation. The Centre has one Ph.D. guide and 4 research students. The Centre is equipped with DNA sequencing laboratory to carry out genomic research. This gives an opportunity to imbibe research knowledge among undergraduate, post graduate and research students.
- The college has well established Library with massive collection of text and reference books, periodicals, e-journals, bound volumes, audio visual materials on various subjects. The teachers and students use the facility of library for their research work. Department of Chemistry and IQAC Organizes Webinar on "Research Opportunities and Expectations from young Minds for industrial research". Department of Commerce and Research Centre has established the Entrepreneurship Club for the students.

| File Description                      | Documents  |
|---------------------------------------|--|
| Upload any additional information     | <u>View File</u>                                   |
| Paste link for additional information | http://ssccollegejunnar.org/research-<br>commerce/ |

- 3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year
- 3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

Page 27/134 27-04-2022 02:42:48

02

| File Description   | Documents        |
|--|------------------|
| Report of the event  | <u>View File</u> |
| Any additional information   | No File Uploaded |
| List of workshops/seminars<br>during last 5 years (Data<br>Template) | <u>View File</u> |

#### 3.3 - Research Publications and Awards

### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

05

| File Description  | Documents  |
|---|--|
| URL to the research page on HEI website   | http://ssccollegejunnar.org/research-<br>commerce/ |
| List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template) | <u>View File</u>                                   |
| Any additional information  | <u>View File</u>                                   |

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

22

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| List of research papers by title,<br>author, department, name and<br>year of publication (Data<br>Template) | <u>View File</u> |

# 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

Page 28/134 27-04-2022 02:42:48

### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during year

15

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | <u>View File</u> |

### 3.4 - Extension Activities

- 3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year
  - The college takes initiatives to organize various activities in the neighborhood community to sensitize students about social issues and for their holistic development.
  - In this year, NSS unit organized various online lectures on Environmental awareness among the students. NSS department organized plant distribution program to motivate the students towards tree plantation, in this program mango plants were distributed among all the participating students. On the occasion of Mahatma Gandhi jayanti, NSS unit organized rapid test Covid-19 survey at Undekhadak village under the scheme "Maze Kutumb Mazi Jababdari". Moreover, the NSS unit celebrated National Education day, Constitution day, Netaji Subhashchandra Bhos jayanti, National Voters day, Savitribai Phule Punyatithi. NSS unit actively participated in bringing awareness of pandemic covid-19 among the students. The college took initiative to promotes enrollment of new voters on national voter's day through voter's day pledge and invited talks of Junnar Tahsildar Mr. Hanmant Kolekar saheb. NSS volunteers participated in National Polio awareness program.
  - The cadets of NCC were involved in various activities like Cluster Training and Swachhata Abhiyan Cluster Training, Tree Plantation, Environmental Awareness lectures and Plants Distribution Programme.

Page 29/134 27-04-2022 02:42:48

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | http://ssccollegejunnar.org/national-service-<br>scheme/ |
| Upload any additional information     | <u>View File</u>   |

- 3.4.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | <u>View File</u> |
| e-copy of the award letters  | <u>View File</u> |

- 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year
- 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

| File Description   | Documents        |
|--|------------------|
| Reports of the event organized   | <u>View File</u> |
| Any additional information   | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <u>View File</u> |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

Page 30/134 27-04-2022 02:42:48

# 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

232

| File Description   | Documents        |
|--|------------------|
| Report of the event  | <u>View File</u> |
| Any additional information   | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <u>View File</u> |

### 3.5 - Collaboration

- 3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/internship during the year
- 3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/internship year wise during the year

00

| File Description   | Documents        |
|--|------------------|
| e-copies of related Document   | No File Uploaded |
| Any additional information   | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | <u>View File</u> |

- 3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year
- 3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

| File Description   | Documents        |
|--|------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | No File Uploaded |
| Any additional information   | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <u>View File</u> |

#### INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is located on 10 acres of land. There are 9 buildings for regular academic and administrative sports, library, auditorium, indoor stadium and hostel.

The total built up area is 9938.72 sq.mtr. And proposed area is 1113.22 sq.mtr. There are three faculties of Arts, Commerce and science including 14 departments. & Commerce, Zoology, research centres in the college..

The college total no. of classrooms is 37 additional departmental classrooms are 7. .and Our institution has set up of virtual and digital classrooms. College has well equipped laboratories for U. G., P. G. and research programmes. These laboratories are used for curriculum oriented lab practicals and research activities. All departments of college are equipped with computers, printers, scanners and LCD projectors. Reprographic machines are available in examination sections.

Gymkhana facility is available for students and staff with separate sport office with ICT facilities. The college runs NCC Unit for two batches of 150 students& NSS Unit for 300 students. JTSSPM has established Boy's hostel from UGC funds.

The College has well-equipped auditorium at the Centre of College. Auditorium area is 140 Sqmtr. Auditorium well enables LCD, OHP and multimedia facilities. College established Students Consumer Centre in 1984.

### Annual Quality Assurance Report of JUNNAR TALUKA SHIVNER SHIKSHAN PRASARAK MANDAL'S SHRI SHIV CHHATRAPATI COLLEGE, BODKENAGAR, JUNNAR, DIST. PUNE, MAHARASHTRA

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <u>View File</u>  |
| Paste link for additional information | http://ssccollegejunnar.org/infrastructure-<br>information/ |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college management has adequate space and facilities for sports for all round development of students. It has separate gymnasium and indoor facilities for sports with basketball ground and play ground.

The college sport department has been smoothly working. The following is the list of indoor and outdoor activities organized by gymkhana every year.

Indoor Activities

Outdoor Activities

Table Tennis

Athletics

Badminton

Kabaddi

Wrestling

Hand ball

Fencing

Basket ball

Chess

Korf ball

Well equippedGymnasium Hall

Net ball

Archery

Cross country

Volley ball

#### Gymkhana:-

There is a separate Gymkhana building. The college gymnasium hall has total carpet area of 20 x 15 ft. (27.87 Sq. mtr.). The total area of Gymkhana and guest house is 105.00 Sq.mtr. College established Padma Vibhushan Sharadchandra Pawar Indoor Stadium in 2018 with wooden furnishing with total area of 760.00 Sq. mtr. The College sport players participate at inter collegiate level, intergroup level, all India inter-University level, State level and Nation level competition. Yoga Day is celebrated every year on 21st June. College has seminar hall for cultural practice and activities. Annual social gathering includes various performances. But this all program cannot be conducted dew to covid-19 crisis.

| File Description                      | Documents                          |
|---------------------------------------|------------------------------------|
| Upload any additional information     | <u>View File</u>                   |
| Paste link for additional information | http://ssccollegejunnar.org/sports |

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

Page 34/134 27-04-2022 02:42:48

| File Description   | Documents   |
|--|---|
| Upload any additional information  | <u>View File</u>  |
| Paste link for additional information  | https://docs.google.com/spreadsheets/d/1GJ20<br>y7UtDhHeaCz89qVpcb1WdfTHxl0I/edit?usp=sharin<br>g&ouid=116055812291345562449&rtpof=true&sd=t<br>rue |
| Upload Number of classrooms<br>and seminar halls with ICT<br>enabled facilities (Data<br>Template) | <u>View File</u>  |

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

#### 8.10

| File Description   | Documents        |
|--|------------------|
| Upload any additional information  | <u>View File</u> |
| Upload audited utilization statements  | <u>View File</u> |
| Upload Details of budget<br>allocation, excluding salary<br>during the year (Data Template | <u>View File</u> |

### 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college central library is software operated in this institute. The College Library has more than 1, 27,471 books, text books during the year 20-21-7892, and journals during the year 20-21-66 and also e-library resources such as e-books, no. of e-books are 11, No. of CDs and videos are 275 and bound vols. Of journals are 1663 and current periodical etc. In Central library there is available reading room for student & researcher. Our library reading material is maintained by way of donation and purchased from UGC and College funds. In library available 14 newspapers for students and staff.

Library Automation:-

Annual Quality Assurance Report of JUNNAR TALUKA SHIVNER SHIKSHAN PRASARAK MANDAL'S SHRI SHIV CHHATRAPATI COLLEGE, BODKENAGAR, JUNNAR, DIST. PUNE, MAHARASHTRA

The work of conservation of Library active collection is completed using Smart Lib. software. The bibliography information about the collection is made available in library. OPAC system like cataloguing, secreting, acquisition and circulation working in the college library is made available.

The details of the ICT and the other tools deployed to provide maximum use to the library collection are as follows.

ILMS software for automation --- Smart Lib.

Version of ILMS ---1.0

Status of automation --- Partially automated

OPAC electronic Resource management package to e journal --Available through N list INFIIBNET

Library Website-Separate web page in college website

www.ssccollegejunnar.org

In house/ remote access to e-publication Library automation --Available through N list INFIBNET services partially automated (Bar code system)

Total no. of computer for Public access --- 01

Total no. of Computer for E- access --- 04

Total no. of computer for library access --- 09

| File Description                      | Documents                           |
|---------------------------------------|-------------------------------------|
| Upload any additional information     | <u>View File</u>                    |
| Paste link for Additional Information | http://ssccollegejunnar.org/library |

4.2.2 - The institution has subscription for the A. Any 4 or more of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | <u>View File</u> |
| Details of subscriptions like e-<br>journals,e-ShodhSindhu,<br>Shodhganga Membership etc<br>(Data Template) | <u>View File</u> |

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

#### 12.33

| File Description  | Documents        |
|---|------------------|
| Any additional information  | <u>View File</u> |
| Audited statements of accounts  | <u>View File</u> |
| Details of annual expenditure for<br>purchase of books/e-books and<br>journals/e- journals during the<br>year (Data Template) | <u>View File</u> |

### 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

10

| File Description                                  | Documents        |
|---|------------------|
| Any additional information                        | <u>View File</u> |
| Details of library usage by teachers and students | <u>View File</u> |

#### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has created adequate IT facilities in the campus. Despite of 12 Computers having gone in dead stock we've maintained the 212 computers at present and nine computers available in library and one for open access and 4 Computers in E-access room . All the computers in college are connected in LAN with lease line internet

Page 37/134 27-04-2022 02:42:48

Annual Quality Assurance Report of JUNNAR TALUKA SHIVNER SHIKSHAN PRASARAK MANDAL'S SHRI SHIV CHHATRAPATI COLLEGE, BODKENAGAR, JUNNAR, DIST. PUNE, MAHARASHTRA

with 300 mbps. The college campus has secured wi-fi with fire wall security enabled FOURTYGATE 3000 E system. The college provides all computing and networking facilities like laptop, desktop, for all the departments and labs. The college Vriddhi software version: 2.0 Build: 249.2 full versions available for online admission, time tables teaching plans etc. College Central library provides digital library access to the staff.

Technology up-gradation.

- i. The college has up gradated and provided WiFi facilities to student and teachers and all college departments and in all Labs.
  - 1. College has up gradated BSNL internet lease line facility.
  - 2. The BCA department up-grated with IBM server X 3300M4 Intel XEON with 16 GB Ram and 2 Hard-disk with 320 GB capacity.

iv. The college campus is under CCTV surveillance with 40 cameras. Cameras with 2DVR HD Configuration and 2TB deta hard disc.

| File Description                      | Documents  |
|---------------------------------------|--|
| Upload any additional information     | <u>View File</u>                                       |
| Paste link for additional information | http://ssccollegejunnar.org/technology-<br>information |

#### 4.3.2 - Number of Computers

#### 212

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| List of Computers                 | <u>View File</u> |

### **4.3.3 - Bandwidth of internet connection in the** A. ? 50MBPS Institution

| File Description   | Documents        |
|--|------------------|
| Upload any additional<br>Information                                     | <u>View File</u> |
| Details of available bandwidth of internet connection in the Institution | <u>View File</u> |

#### 4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

#### 19.54

| File Description   | Documents        |
|--|------------------|
| Upload any additional information  | <u>View File</u> |
| Audited statements of accounts   | <u>View File</u> |
| Details about assigned budget<br>and expenditure on physical<br>facilities and academic support<br>facilities (Data Templates) | <u>View File</u> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College development committee suggests the need of policy making for maintenance:

For the facility like maintenance of laboratories, classrooms and computers, a written complaint is submitted in office with required details. the technician repairs after visit. A maintenance report prepared by the technician is then duly sealed and signed. The work of clearing of classroom and laboratories is done by the non teaching staff particularly class 4th and in the major cases college goes for the maintenance by local experts. college has appointed the college one staff as a hostel rector. Through him, Complaints are satisfactorily solved. College Garden is maintained by department of Botany. Dr. Vinayak Lokhande, chairman of campus development committee, looks after maintenance of garden. college has adequate number of computers with internet connection and various software's. All the stake- holders have equal opportunities to use these

facility as per the policy of institution and in case of any problem regarding the use arises, a contract basis IT technician, Mr. Mitesh Gadekar, looks into the matter. College provides sport facility to the students and staff in gymkhana. The physical director Dr. Anil Bade looks after the smooth operation of sport facility to the students and staff alike. College library issues two books every week to the students and students and staff have access to online journal and eBooks in the e library. The institution has provision for the budget of the library maintenance. CDC monitors overall functioning of facilities and services.

| File Description                      | Documents  |
|---------------------------------------|--|
| Upload any additional information     | <u>View File</u>   |
| Paste link for additional information | http://ssccollegejunnar.org/infrastructure-<br>information |

#### STUDENT SUPPORT AND PROGRESSION

#### **5.1 - Student Support**

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

485

| File Description  | Documents        |
|---|------------------|
| Upload self attested letter with the list of students sanctioned scholarship  | <u>View File</u> |
| Upload any additional information   | No File Uploaded |
| Number of students benefited by<br>scholarships and free ships<br>provided by the Government<br>during the year (Data Template) | <u>View File</u> |

- **5.1.2** Number of students benefitted by scholarships, free ships etc. provided by the institution / non-government agencies during the year
- 5.1.2.1 Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

Page 40/134 27-04-2022 02:42:48

#### 14

| File Description   | Documents        |
|--|------------------|
| Upload any additional information  | <u>View File</u> |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | <u>View File</u> |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

| File Description  | Documents  |
|---|--|
| Link to Institutional website   | http://ssccollegejunnar.org/wp-content/uploads/2022/01/5.1.3-Skill-Enhancement-New-for-Replace.pdf |
| Any additional information  | <u>View File</u>   |
| Details of capability building and skills enhancement initiatives (Data Template) | <u>View File</u>   |

### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

166

### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

166

| File Description  | Documents        |
|---|------------------|
| Any additional information  | <u>View File</u> |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | <u>View File</u> |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

| File Description   | Documents        |
|--|------------------|
| Minutes of the meetings of<br>student redressal committee,<br>prevention of sexual harassment<br>committee and Anti Ragging<br>committee | <u>View File</u> |
| Upload any additional information  | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases  | <u>View File</u> |

#### 5.2 - Student Progression

#### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

06

| File Description   | Documents        |
|--|------------------|
| Self-attested list of students placed                        | No File Uploaded |
| Upload any additional information                            | <u>View File</u> |
| Details of student placement during the year (Data Template) | <u>View File</u> |

#### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

126

| File Description                                   | Documents        |
|--|------------------|
| Upload supporting data for student/alumni          | <u>View File</u> |
| Any additional information                         | No File Uploaded |
| Details of student progression to higher education | <u>View File</u> |

## 5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

# 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

| File Description  | Documents        |
|---|------------------|
| Upload supporting data for the same   | <u>View File</u> |
| Any additional information  | <u>View File</u> |
| Number of students qualifying in<br>state/ national/ international level<br>examinations during the year<br>(Data Template) | <u>View File</u> |

#### 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

Page 43/134 27-04-2022 02:42:48

#### during the year

# 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

| File Description   | Documents        |
|--|------------------|
| e-copies of award letters and certificates   | No File Uploaded |
| Any additional information   | No File Uploaded |
| Number of awards/medals for<br>outstanding performance in<br>sports/cultural activities at univer<br>sity/state/national/international<br>level (During the year) (Data<br>Template) | <u>View File</u> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In the academic year 2020-21, The Student Council was established at the college level. The Council performs a numbers of activities and renders help of organizational nature such as in Anti-Ragging Cell, N.S.S., N.C.C., College Magazine Committee, Sports Committee, Cultural Committee, Library Committee and extramural committee. The Anti-Ragging Cell has been particularly effective over the past few years as no instance of ragging has been reported.

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | http://ssccollegejunnar.org/wp-content/uploads/2022/01/5.3.2-Student-council.pdf |
| Upload any additional information     | <u>View File</u>   |

- 5.3.3 Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)
- 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated during the year

17

| File Description   | Documents        |
|--|------------------|
| Report of the event  | <u>View File</u> |
| Upload any additional information  | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <u>View File</u> |

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Junnar Taluka Shivner Shikshan Prasarak Mandal, Shri Shiv Chhatrapati College has its own registered Alumni Association with Registration Number - MH/1132/2019/ pune to bridge the gap between the institution and Alumni. The members of the Alumni association are: Mr.Amol Manohar Gaikwad (Founder President), Mr. Jitendra Chandrakant Bidwai (Vice-President), Mr. Sharad Kacharu Mansukh (Secretary), Mr. Javed Yusuf Tirandaj (Treasurer), Mr. Vinayak Haribhau Lokhande (Joint-Secretary), Mr. Ramdas Mahadu Gorde (Trustee), Mr. Kishor Gajanan Khatri (Trustee), Mrs. Ashwini Sandip Nalawade (Trustee), Mrs. Kavita Kailas Shinde (Trustee). The Alumni are an important stakeholder in the growth of our institution. The Alumni Association conducts a General meeting twice within a year with presence of maximum members. In every meeting they give their valuable contribution with innovative ideas, which helps to revise curriculum to market acceptability and compatibility. Alumni association donates funds for new Physical facilities, research projects, maintenance of current facilities and purchasing books. The prominent Alumni are invited to chair the session of various curricular, Extracurricular and Extension activities conducted by the college throughout the year. The alumni contribute in various ways in the development of institution. They helped with internships for current learners. They are invited for regular meeting and programmes like Annual Gathering, Foundation Day, college convocation programme, lecture Series and other functions organized by the institute. Whenever these alumni visit the campus, they motivate students to follow their path for the betterment of the society.

However, the academic year 2020-2021 is affected severely by the pandemic 2019. Hence, the alumni of the college could not perform their role by contributing concretely in the above activies.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

### **5.4.2 - Alumni contribution during the year** (INR in Lakhs)

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | <u>View File</u> |

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institute has initiated the mission to uplift the downtrodden, backward, tribal & weaker section of Junnar Block through higher education. Economically backward students are supported by the institution which involves admission without fees to rank holders, free educational stationary to the economically backward students from Grahak Bhandar. As well as awareness and guidance are provided regarding various government scholarships to the students. To empower the illiterate, ignorant, uneducated masses by educating them & by creating social, political & cultural awareness, the institution invites persons from different fields to enlighten their future. Cultural programs are organized to offer a stage for the students to present their skills and represent their culture. To give them confidence that they are the creators & not the creatures of their fate, different centers are engaged in, like women study centers, competitive exam center, placement cell, etc. Faculty of the college make aware to students that knowledge alone can help them in creating their future. Skilled based courses like Geographical Information System (GIS), Travel and Tourism are run in the college.

27-04-2022 02:42:49

| File Description                      | Documents                               |
|---------------------------------------|---|
| Paste link for additional information | http://ssccollegejunnar.org/about-us-3/ |
| Upload any additional information     | No File Uploaded                        |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute has a culture of decentralization and participative management. The institution has 45 various functioning committees and is constructed to participate actively with all stakeholders of the institute.

In the college, the Principal is assisted by the Vice-Principal, IQAC, Head of the departments, Examination officer, Librarian, Office Superintendent, and Coordinator of the faculty and various committees. Autonomy has been given to all the coordinators and heads to discharge their responsibilities. The Head and faculty of the departments in the college prepare their workload as per the need of the department and teaching Time Table along with the concerned committee. The practice of decentralization is operational through all functioning committees of the college i.e. CDC Committee, IQAC Committee, Research Committee, Admission Committee, Examination Committee,

The college believes in and supports participative management. The employees of the institution are actively engaged in the institutional function. Teachers and Non-Teaching Staff are members of the College Development Committee and Governing Body. The Principal, Teaching and Non-Teaching Staff, Alumni, and students are the representatives on the different Governing committees.

The participative management can also be seen in the various functioning committees formulated by the Head of the Institution like Grahakbhandar, Anti-Ragging Committee, etc.

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | http://ssccollegejunnar.org/wp-<br>content/uploads/2022/01/6_1_2.pdf |
| Upload any additional information     | <u>View File</u>   |

Page 47/134 27-04-2022 02:42:49

#### 6.2 - Strategy Development and Deployment

#### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

The institute actively engaged and plays an important role in nurturing environment-friendly value education by implementing the practice of plant propagation techniques for quality planting material production. For this purpose, the Department of Botany successfully implemented the 'Terrace Gardening" activity for the production of quality planting material. The staffroom terrace was selected for activity, which is isolated and open for gardening practices.

The implementation of this practice on regular basis has resulted in the production of more than 1000 quality plantlets of various ornamental plants which have been produced during the pandemic lockdown situation of the academic year. Besides, the plantlets produced from this activity had been planted with the help of other non-teaching staff and daily wedges persons at targeted sites on the college campus during the rainy season. The practice will be continued in the next academic year and exploration will be carried out for training the students. It has made it possible for our noteaching staff of the Botany department to get acquainted with the various methods, steps, and techniques of quality planting material production of ornamental plants with a low-cost budget. The staff was found motivated, responsible, and enlightened at the end of this activity.

| File Description                                       | Documents  |
|--|--|
| Strategic Plan and deployment documents on the website | <u>View File</u>   |
| Paste link for additional information                  | http://ssccollegejunnar.org/wp-<br>content/uploads/2022/01/6 2 1.pdf |
| Upload any additional information                      | <u>View File</u>   |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The CollegeManaging Boardconsists of President, President Representative, Governing Body, Principal, and Vice-Principal to formulate the broad policy matters. The Principal, the college administration, IQAC, and the student representatives participate in various administrative, academic, and quality enhancement programs

Page 48/134 27-04-2022 02:42:49

of the college. Academic activities are performed through different departments. Head of the department and the departmental faculty constantly engaged in teaching, learning, evaluation, and research activities which lighten the educational life of students. College Examination Officer looks into the internal as well as university examination and examination related issues with examination committee under the guidance of Principal and Vice-Principal. Technical supports are provided by office staff frequently. Administrative (Office) work is carried out under the supervision of the Principal by the Registrar. Office Superintendant along with Clerks and non-teaching staff supports to Registrar. The Council has a well-defined and decentralized organizational setup to implement the academic, administrative, and financial policies of the college.

| File Description                              | Documents  |
|---|--|
| Paste link for additional information         | Nil  |
| Link to Organogram of the institution webpage | http://ssccollegejunnar.org/wp-content/uploads/2019/02/Organizational-Structureadmin.pdf |
| Upload any additional information             | No File Uploaded   |

# 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

| File Description   | Documents        |
|--|------------------|
| ERP (Enterprise Resource Planning)Document   | <u>View File</u> |
| Screen shots of user inter faces   | <u>View File</u> |
| Any additional information   | No File Uploaded |
| Details of implementation of e-<br>governance in areas of operation,<br>Administration etc(Data<br>Template) | <u>View File</u> |

#### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

For Teaching Staff

Annual Quality Assurance Report of JUNNAR TALUKA SHIVNER SHIKSHAN PRASARAK MANDAL'S SHRI SHIV CHHATRAPATI COLLEGE, BODKENAGAR, JUNNAR, DIST. PUNE, MAHARASHTRA

Credit Co-operative Society, Medical Emergency Loan Sanction, Grahak Bhandar, Financial assistants to the faculty for attending conferences and seminars at national and international levels. Provision of leave to complete the research degree. Felicitation of teachers for outstanding performance, obtaining M. Phil. /Ph.D. and for outstanding achievements in the academic year. The college has a staff welfare committee.

For Non-Teaching Staff

Credit Co-operative Society, Medical Emergency Loan Sanction, Grahak Bhandar, College runs a Tea club for all staff.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | http://ssccollegejunnar.org/activity-<br>cooperative-society/ |
| Upload any additional information     | <u>View File</u>  |

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

| File Description   | Documents        |
|--|------------------|
| Upload any additional information  | <u>View File</u> |
| Details of teachers provided with<br>financial support to attend<br>conference, workshops etc during<br>the year (Data Template) | <u>View File</u> |

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

Page 50/134 27-04-2022 02:42:49

| File Description  | Documents        |
|---|------------------|
| Reports of the Human Resource<br>Development Centres (UGCASC<br>or other relevant centres).   | No File Uploaded |
| Reports of Academic Staff<br>College or similar centers   | No File Uploaded |
| Upload any additional information   | No File Uploaded |
| Details of professional<br>development / administrative<br>training Programmes organized<br>by the University for teaching<br>and non teaching staff (Data<br>Template) | <u>View File</u> |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

| File Description  | Documents        |
|---|------------------|
| IQAC report summary   | <u>View File</u> |
| Reports of the Human Resource<br>Development Centres (UGCASC<br>or other relevant centers)        | <u>View File</u> |
| Upload any additional information   | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | <u>View File</u> |

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The college appraisal system is set with a list of set objectives to evaluate staff performance which helps to identify the strengths and weaknesses of teaching and non-teaching staff. The Principal marks the final observation and remarks on the self-appraisal form filled by staff.

For teaching staff, performance is evaluated based on academic activities like completion of syllabus, efforts taken for improvement of results, and self-education, participation in curricular and co-curricular activities as well as organization of different activates in the college. Special achievements through their involvement in various academic and administrative activities are considered and honored accordingly.

In the case of non-teaching staff, performance is considered based on work that is assigned in the assessment year. The self-assessment is based on aims assigned to the staff. Special works or activities carried out by the staff are taken into consideration.

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | http://ssccollegejunnar.org/wp-<br>content/uploads/2022/01/6_3_5.pdf |
| Upload any additional information     | <u>View File</u>   |

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Financial Audits: The institution does an internal audit every year. The College has appointed internal auditors, Sudhir Taori co., Pune. Sudhir Taori co. who regularly audit the financial documents of the College. Generally, the process of the internal audit is completed at the end of the financial year.

The External audit was carried by Savitribai Phule Pune University for the funds provided by them to the NSS, BSD, Examination Expenses etc.

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | http://ssccollegejunnar.org/wp-<br>content/uploads/2022/01/6 4 1.pdf |
| Upload any additional information     | <u>View File</u>   |

Page 52/134 27-04-2022 02:42:49

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

#### 2.0

| File Description   | Documents        |
|--|------------------|
| Annual statements of accounts  | <u>View File</u> |
| Any additional information   | No File Uploaded |
| Details of Funds / Grants<br>received from of the non-<br>government bodies, individuals,<br>Philanthropers during the year<br>(Data Template) | <u>View File</u> |

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution is a grant-in-aid, where the funds are received through various bodies such as UGC, Savitribai Phule Pune University, and other funding agencies. Salary grants and other grants are effectively used to pay the salary of the staff. The important process is a financial decision and related concerned matters are and the Governing Body who are constantly monitoring and encourage for the proper utilization of allocation of funds as per need. The Institution has a proper mechanism to monitor effective utilization of the available financial resources for the development of the academic processes and infrastructural development.

The Institutional budget is prepared by the College Development Committee, Purchasing Committee, and Internal Quality Assurance Cell after the consideration of all types of expenditure and revenues. According to the administrative and academic requirements heads of the concerned departments are asked to submit the requirements and budget for the academic years. All payments are released after the delivery of the respective goods it is done as per the terms and conditions mentioned in the purchase order through cheque or online payment mode. All payment is used after concern with the registrar and principal of the institution. All financial record is maintained by the Accounts and Finance Department of the Institution.

Page 53/134 27-04-2022 02:42:49

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | http://ssccollegejunnar.org/wp-<br>content/uploads/2022/01/6_4_3.pdf |
| Upload any additional information     | <u>View File</u>   |

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

During the Covid-19 pandemic nationwide lockdown, the institute has adopted an Online teaching-learning system for the stakeholders and smooth running of the academic curricula. The IQAC has directed to use freely available Google facilities of online teaching, Zoom app, for regular teaching, learning, and evaluation process. The IQAC has significantly provided the facilities and infrastructure for an online learning management system to all the faculties. To make the process more effective, the institute has offered free Wi-Fi facility on the campus to teachers and students for regular teaching and evaluation.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institute has implemented an online teaching method to improve the teaching-learning process. Online teaching offers teachers an efficient way to deliver lectures to students using several tools like videos, PDFs, etc. The view behind extending the teaching plan beyond traditional textbooks to include online resources, teachers can become more efficient educators. In the Covid-19 pandemic, online teaching-learning allows students to attend classes from any location of their choice. Therefore, there were fewer chances of students missing out on lectures.

In the background of the pandemic, internal evaluation has been done online as well, which help students to attend all examination

Page 54/134 27-04-2022 02:42:49

without fear. The continuous evaluation of students was carried out using online tools

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | http://ssccollegejunnar.org/wp-<br>content/uploads/2022/01/6 5 2.pdf |
| Upload any additional information     | <u>View File</u>   |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

| File Description   | Documents  |
|--|--|
| Paste web link of Annual reports of Institution                                    | http://ssccollegejunnar.org/wp-<br>content/uploads/2022/01/6 5 3.pdf |
| Upload e-copies of the accreditations and certifications                           | <u>View File</u>   |
| Upload any additional information  | No File Uploaded   |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <u>View File</u>   |

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

- 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the year Gender equity is not only a functional human right but a necessary foundation for peaceful prosperous and sustainable word.
  - 1. To ensure safety and security for women institution has
  - 1. Anti-ragging committee

- 2. Separate gates are maintained with security guards for entry and exit of women safety.
- 3. Also a Vishakha committee is presently working and paying heed to grievance and advices of women
- 4. Separate washrooms and common rooms are available for them.
- 5. These women are given equal opportunity in all curricular and co-curricular activities of the institution.
- Counseling: Although Institution has a separate counseling centre in Department of Psychology, the Women Study Centre actively do their job and help to solve their problems.
   Teachers are also helping them as a mentor to solve their problems and motivate them.
- 2. It is our responsibility to maintain the dignity of all women in the society as we already have true sense in our institution name (Shri Shiv Chhatrapati) that respect and honor the women and give confidence in her personality.
- 3. If we want to change the society and their thinking then it should begin from us. So SSC College sets perfect example of women empowerment and her liberation by equally celebrating all days of great women as well as women's day.

Many scholarship and free funding are made available to them so that even financially backward class can have education. Socially backward class is upgraded by providing them various government facilities importance of education is imbibed in them.

| File Description  | Documents   |
|---|---|
| Annual gender sensitization action plan   | http://ssccollegejunnar.org/wp-<br>content/uploads/2022/03/7.1.1-Comb.pdf |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | http://ssccollegejunnar.org/wp-<br>content/uploads/2022/03/7.1.1-Comb.pdf |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

B. Any 3 of the above

| File Description               | Documents        |
|--------------------------------|------------------|
| Geo tagged Photographs         | <u>View File</u> |
| Any other relevant information | <u>View File</u> |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:-Different bins have been placed at different departments. It ensures that solid waste its segregated and is ensured that recycling of all these components is done in minimum cost and Labour as well suitable technique are applied for disposing the solid waste.

Liquid waste management: Here the liquid waste is firstly segregated and then technically it is diluted and then released into the environment.

Biomedical Waste: Institution looks into it that they are classified and into hazards and non- hazardous and the waste like plastic, liquid wastes are again segregated as institution has built two different pits for it where they are stored and mixed with vermin-compost and created the output in manure essential for plants. Sanitary pad disposal vending machine facility installed in girls washroom.

E-waste management:-Institution keeps a note of this waste, collect it in proper manner and collection of this waste is given to Junnar Nagar Parishad which collect it at a specific interval or weekdays.

Chemicals waste:-It is very significantly managed by the institution, as a special group of members manage this looks into it that all the Chemicals are diluted properly and then they are released in a proper way.

| File Description  | Documents        |
|---|------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities  | <u>View File</u> |

Page 57/134 27-04-2022 02:42:49

- 7.1.4 Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus
- D. Any 1 of the above

| File Description                                  | Documents        |
|---|------------------|
| Geo tagged photographs / videos of the facilities | <u>View File</u> |
| Any other relevant information                    | No File Uploaded |

#### 7.1.5 - Green campus initiatives include

- 7.1.5.1 The institutional initiatives for greening the campus are as follows:
- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

| File Description   | Documents        |
|--|------------------|
| Geo tagged photos / videos of the facilities                       | <u>View File</u> |
| Various policy documents / decisions circulated for implementation | <u>View File</u> |
| Any other relevant documents                                       | <u>View File</u> |

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

| File Description  | Documents        |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | <u>View File</u> |
| Certification by the auditing agency                                      | <u>View File</u> |
| Certificates of the awards received                                       | No File Uploaded |
| Any other relevant information  | No File Uploaded |

- 7.1.7 The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading
- D. Any 1 of the above

| File Description   | Documents        |
|--|------------------|
| Geo tagged photographs / videos of the facilities                        | <u>View File</u> |
| Policy documents and information brochures on the support to be provided | <u>View File</u> |
| Details of the Software procured for providing the assistance            | No File Uploaded |
| Any other relevant information   | <u>View File</u> |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution has conducted several programs for providing and inclusive environment. It has taken various initiatives for promoting tolerance and harmony towards cultural, regional, linguistic communal, socioeconomic and other diversities.

For the promotion of education in all sectors

- 1. SSC College Junnar celebrates National Education Day (11/11/2020) Maulana Abul Kalam Azad. It enhances the importance of education as a basic foundation.
- 2. For promoting unity in diversity NSS department of college celebrated Netaji Subhaschandra Bose Jayanti (23/01/2021). The program aims at strengthening the bond of unity and integrity of India.
- 3. To deliberate on the linguistic harmony between Marathi and English NSS department organized a approximate two week program between 14/01/2021 to 28/01/202. Thus enhancing linguistic harmony and it is also included online lecture series.
- 4. Department of NSS celebrated Savitribai Phule Punyatithi on 10/01/2021. Thus proving equality as like all other days even she gains equal place and right in the society along with the great men as we know that what this great woman has sacrificed and contributed to the society.
- 5. Yuva Saptah was organized from 12/01/2021 to 18/01/2021 which included on the in lectures with Aldare.

These are the youth which are the bright future of our country so they should be audible to everyone and a sense of responsibility and creativity should be imbibed in them.

Womens day on 8/3/2021 was acknowledged by NSS department a
perfect example of women empowerment and her liberation, a
mark of respect and gratitude towards our work and
contribution in all fields towards the society.

| File Description   | Documents        |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <u>View File</u> |
| Any other relevant information   | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

India is a democratic country and is entirely founded on the freedom of its citizens to celebrate their rights. Rights are given to the citizens for their individual moral, material or personality development and growth in social life. Responsibility is a moral

Page 60/134 27-04-2022 02:42:49

duty that one should perform such as recycling, preserving culture and heritage etc. Voting is both a right and responsibility.

NSS department observed and celebrated Constitution Day and pledge on 26/11/2020. It was celebrated by paying salutation to great man Dr. Babasaheb Ambedkar. Dr. Babasaheb Ambedkar played a significant role in drafting the constitution of India. It tells us about our responsibility towards society and these thoughts are exposed to the students thus making them alert about the sense of responsibility into them.

Though this the NSS department of institution celebrates Mahatma Gandhi Jayanti by cleaning the Junnar Bus stand, keeping the campus of the college clean and plastic free, planting trees making the citizen aware of importance of cleaning and making the environment hassle free.

The bad phase of pandemic which lasted nearly for two years give a lesson of life to all of us but in this we had to overcome from it and now again institution played a very significant role by helding a Campaign of social awareness named as COVID-19 Awareness again held by the NSS department dated as 9/10/2021.

Covid awareness was created among the people by putting flakes on the main entrance of the town by explaining the importance of cleanliness, volunteers went in groups in many remote villages and explain the importance of awareness distribution of masks and sanitizers were made. During this awareness program not verbally but actually work was done practically through Majhe Kutumb Majhi Jababdari (My Family My Responsibility) survey covid-19 which was organised by NSS department.

Volunteers and teachers visited in person to many villages and check the temperature of each citizen and test were done by oxymeter although all this was done in the group but maximum efforts were taken to ensure the security and safety of individual.

| File Description   | Documents  |
|--|--|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | http://ssccollegejunnar.org/wp-<br>content/uploads/2022/03/7.1.9.pdf |
| Any other relevant information   | Nil  |

7.1.10 - The Institution has a prescribed code C. Any 2 of the above of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on Code of **Conduct are organized** 

| File Description   | Documents        |
|--|------------------|
| Code of ethics policy document   | <u>View File</u> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | <u>View File</u> |
| Any other relevant information   | No File Uploaded |

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To maintain harmony, peace and healthy atmosphere and to make the students aware of their social responsibilities and giving them a wide exposure towards national pride and its rich cultural heritage, the national or international commemorative daysare regularly being celebrated and observed in the institution

A] National festivals that is Independence day 15 August and republic day 26 January celebrated in campus and hosting our national flag. NCC students do a parade on this day National anthem is sung by all. The deserving students, staff as well as the nonteaching members are honored by the president of institution Dr.Sanjay Shivajirao Kale . Institution sense a feeling of pride and honour the setting an example of unity towards the nation.

B] For cleanliness and discipline, every year institution celebrate the birth anniversary of Mahatma Gandhi by campaigning the Swachh Bharat Abhiyan organised by NSS students in which all the students actively participate in the cleaning many public places.

#### International events

#### A]Yoga day

Yoga day is celebrated every year on June 21. It was first started by our present Prime Minister Shri Narendra Modi. Institution significantly emphasizes on celebration of this yoga day as it embodies unity of mind and body, thought and action restraint and fulfillment harmony between man and the nature a holistic approach to the health and wellbeing. Nowadays it is very important and essential to practice yoga as the young generation.

#### B]International women's day

It is a global event and dedicated to the right of women in our society which is annually celebrated on 8th March .It talks about women's equality and dignity.

Although the institution believes in the liberalization of women and their gender equality as on this international women day. Everyone acknowledges the worth and the significance of women and their tremendous contribution towards society as well. It is a noteworthy step and is all about making society realize that each individual has to work in different ways and make their presence by changing the society towards better future.

| File Description  | Documents        |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | <u>View File</u> |
| Geo tagged photographs of some of the events  | <u>View File</u> |
| Any other relevant information  | No File Uploaded |

#### 7.2 - Best Practices

- 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.
- 1. Title of the Practice: "Terrace Gardening for Production of quality planting material"
- 2. Objectives of the Practice:
  - 1. To develop the small nursery on the roof of the Staffroom

Page 63/134 27-04-2022 02:42:49

building.

- 2. To produce the quality planting material for the beautification of the campus.
- 3. To give the hands on training of gardening practices to the non-teaching staff and students.

#### 3. The Context:

Botany is the branch of science which deals with the study of plants. Department of Botany is one of an important departments which practically involved in the development and beautification of the college campus. Besides, the department is always work for the betterment of the environment and the society as well as actively engaged to inculcate the moral, ethical, and cultural values and environmental awareness among the students while in learning process. With this view, during the academic year and in the pandemic situation due to Covid-19 Lockdown, the Department has run the practice at its Best for the development of quality planting material of the ornamental plants on the campus for making the campus more beautiful and aesthetic for all the stakeholders of the institution.

#### 4. The Practice:

In the context of higher education, student perceiving the degree of higher education should be self-aware about the societal and environmental problems. The education taken by the students should be focused with the "part of the solution" and not the "part of problem". Besides, student should follow the ethical practices and culture the values of pollution-free environment for sustainable development. It is only possible when the student is in learning phase. Therefore, Department of Botany actively engaged and plays an important role innurturing the environment friendly value education by implementing the practice of plant propagation techniques for quality planting materinal production. For this purpose, Department of Botany had selected the concept 'Terrace Gardening" for the production of quality planting material. For this practice, the place at staffroom terrace was selected, which is isolated and open for the gardening practices. The non-teaching staff of the department Mr. Vishal Navale has been trained and guided to work out the practice. Initially, the plastic bags were filled with soil and farmyard manure and then the cuttings of the ornamental plants such as Duranta, Acaleafa, Roses, Alamanda, Passionflower, Tagar, Nerium, Euphorbia, Morus alba, Mexican sunflower, hibiscus, Lantana, etc. has been collected and planted in the bags. Regularly, the irrigation, fertilizers dose application, weeding and sorting

Page 64/134 27-04-2022 02:42:49

practices were performed. Due to Covid-19 pandemic lockdown situation, it was not possible to train the students. However, the training has been given to non-teaching staff regarding plantlet production.

#### 5. Evidence of success:

The implementation of this practice on regular basis has resulted into production of more than 1000 quality plantlets of various ornamental plants which has been produced during the pandemic lockdown situation of academic year. Besides, the plantlets produced from this activity had been planted with the help of other non-teaching staff and daily wedges persons at targeted sites on college campus during the rainy season. The practice will be continued in the next academic year and exploration will be carried out for training the students. It has made possible for our no-teaching staff of the department to get acquainted with the various methods, steps, and techniques of quality planting material production of ornamental plants with low cost budget. The staff was found motivated, responsible and enlightened at the end of this activity.

#### 6. Problems encountered and resources required:

Problems encountered during the implementation of this practice are as below:

- 1. Nationwide Covid-19 pandemic lockdown for an undefined period affected the effective running of the activity.
- 2. Maintenance of the planting material during the harsh temperature conditions.
- 3. The serious issue about health problem and working stamina of the students at the field level. The students coming from agricultural background are able to cope up such situation of hard work, however, the students coming from non-agriculture background or city area are found weak to carry out such practices.
- 4. Unavailability of adequate gardening tools and equipment as well as resources such as red soil, plastic bags for plantation, un-interrupted supply of the water, etc.
- 5. Limited man-power and unavailability of the gardener for proper care.

#### Resources required:

1. Requires well equipped, large size shed-net house or polyhouse

Page 65/134 27-04-2022 02:42:49

for maintenance of the planting material throughout the year.

- 2. Requires adequate manpower like non-teaching staff, gardeners, and helpers to carry out the day-to-day cleanliness activities and plantation at desired time.
- 3. Collaboration with the forest department and nurseries for the sell cum distribution of quality planting material to the society and needy persons.
- 4. Budget allocation for smooth running of the activity for the benefit of institution and all kinds of stakeholders.
- 5. There should be provision for special time and special task force to inculcate such value education among the students.
- 6. The students should be motivated by organizing such events and activities in different nearby areas of the institution such as nursery, play-parks, gardens, etc.

Title of Best Practice : Entrepreneurship Club

#### Introduction:

Entrepreneurship Club is promoted by the Department of Commerce and Research Centre, Shri Shiv Chhatrapati College to foster entrepreneurship for the generation of wealth and employment creation. The aim of the entrepreneurship is to develop institutional mechanism to create the entrepreneurial culture among the rural students, faculty and other various stakeholders. Department of Commerce has organized various industrial expert lecture on Entrepreneurs Skills, Managerial Skills and Business Communication Skills to tackle student's hesitation to start a new business. It is run by the Department of Commerce and Research Centre. It seeks to enhance the skills of business students to prepare them for entrepreneurship.

It has been started by Department of Commerce in collaboration with various expert of the industry in year 2015. Since then we are successfully providing training of the course to make our students prepare for entrepreneurship career & not just a job. Every year students from our college gets an opportunity to be start a new business venture in the region.

#### Objectives of Practice:

- To inculcate the entrepreneurs skills among the stakeholder for the self-reliance.
- To bridge the gap between the knowledge required by industry & knowledge that graduates possess.
- To provide students a platform to develop & enhance

employability skills among them.

- To provide students with experiential learning focused on hands on training.
- To make students acquainted with interview process via mock interviews which are conducted by industry experts at the end of training program.

#### Program Structure:

Entrepreneurship Club program which consist of various subjects which plays crucial role in providing domain knowledge as well as improving soft skills required to build career. Under the Entrepreneurship Club number of Number Lecture, Industry Expert Interaction, Seminar and workshop arranged to enhance the Entrepreneurs Skills. It consists of following:

- 1. Entrepreneurs Skills- It aims to provide the basic of entrepreneurs skill required to start new business venture.
- 2. Managerial Skills- It provides the required managerial skills to start business venture. It provides the various skills regarding operating business in various situations.
- 3. Banking operations Skills: It aims to provide knowledge of overview of banking & NBFC industry & details about banking products.
- 4. Insurance ManagementSkills : It provides overview of life & general insurance industry & details about various products available in insurance industry.
- 5. Advance Business Communication: It is designed in order to develop soft skills among students. It consists of business communication skills including listening, speaking, reading & writing

#### Evidence of Success:

In last year we have successfully completed number online entrepreneurship programme through Entrepreneurship Club under the auspicious of College with Potential Scheme of New Delhi. In last number of students have learned to start the new businesses in the region and more than fifty students got placed in reputed companies like TCS, Infosys, Wipro, Tech Mahindra, and other banks, various PSU and Private sector entities.

#### Problems Encountered & Resources Required:

The only problem encountered during this course is limited availability of external faculties from corporate due COVID-19

Page 67/134 27-04-2022 02:42:49

Annual Quality Assurance Report of JUNNAR TALUKA SHIVNER SHIKSHAN PRASARAK MANDAL'S SHRI SHIV CHHATRAPATI COLLEGE, BODKENAGAR, JUNNAR, DIST. PUNE, MAHARASHTRA

Pandemic Situation. With respect to resources required, the college &industrial experts make available all the necessary resources as and when required and as per the requirement of course curriculum.

#### Conclusion:

Bridging the stark chasm that exists today between the skill sets demanded by industry & the potential present in college graduates in New Normal, we joined hand with industrial experts. Since last few years this Entrepreneurship Club is contributing along in growth & development of our students & in future as well it will surely help us to develop & improve employability skills among our students.

| File Description                            | Documents   |
|---|---|
| Best practices in the Institutional website | http://ssccollegejunnar.org/wp-content/uploads/2021/12/SSCCJBest-Practice_2020-21.pdf |
| Any other relevant information              | Nil   |

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Deccan region is one of the world famous hotspots and belongs to Pune district. The variety of medicinal plants is found in this region. People belonging to adivasi area find source of income by selling medicine. The adivasi people sell fruits plants and medicinal plants in the bazzar. Our college conducts orientation program regarding medicine plants to orient students. Most of the students of our college are from hilly area where there are forts, temples, caves which are surrounded by hills and valleys. Travel and tourism course is also run by college to create job opportunity to the adivasi students. Our college has a tie-up with Government of Maharashtra for leopard rehabilitation and rescue.

The photographs are hung on the wall of the colleges or towers in the public place with the pictures of celebrities saying that "save nature save universe". The fact is that 'the people are the enemy of people'. Due to realization of destruction of the forest, hills and valleys human beings suffer from scarcity of water and imbalance of oxygen. Understanding this fact our college started to bring forward

Page 68/134 27-04-2022 02:42:49

Annual Quality Assurance Report of JUNNAR TALUKA SHIVNER SHIKSHAN PRASARAK MANDAL'S SHRI SHIV CHHATRAPATI COLLEGE, BODKENAGAR, JUNNAR, DIST. PUNE, MAHARASHTRA

the new concept of terrace garden. Thousands of plants are nurtured by the department of Botany on the terrace. Because of buildings no land is empty for the public to cultivate the garden in the town or city.

The intention behind the terrace garden is to enhance the thought in the mind of the college youth to let them know how to develop the garden even on the terrace to have to maintain healthy atmosphere knowing 'nature is creator, protector and life giver'.

By using the pots of the plants we are able to decorate area of the buildings. The students also feel happy in the learning systems in the midst of nature. The cool weather is even maintained during the burning heat of May/October. The terrace plantation scheme will surely enrich feelings of awareness regarding plants among the youth.

#### Part B

#### **CURRICULAR ASPECTS**

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute is affiliated to SPPU, Pune, therefore follows the syllabi designed by the Board of Studies of SPPU, Pune. Institute has constituted various Functioning Committees for the effective implementation of the teaching-learning process and curriculum delivery. The central Time Table Committee collects the department wise workload and prepares a general time-table of each faculty. The faculty maintains the documents and records likeinternal marks, practical records and project work. Head of the departments monitor and ensure completion of the syllabus. The syllabi completion reports are submitted to the principal at the end of the academic year. Practical courses are run in the laboratories by using various instruments, equipment, chemical, glassware, class-work material, charts, models, etc. Our Science Laboratories, Language Lab and BBA/BCA Lab are well equipped to provide necessary exposure to the students. For certain topic excursion, study tour, field visits, guest lectures are arranged. Library provides Books, INFLIBNET, DELNET, e-journals, Shodhganga, OPEC, Book Bank facility and Wi-Fi etc. The college also provides departmental library. The major extracurricular activities are run by various departments such as NSS, Sports, NCC, SWD and Competitive Examination centre.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <u>View File</u>  |
| Link for Additional information     | http://ssccollegejunnar.org/wp-content/uploads/2022/01/1.1.1The-Institution-ensures-effective-curriculum-delivery-through-awell-planned-anddocumented-process.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute is affiliated to SPPU, Pune, therefore, the institution follows the syllabi designed by the Board of Studies (BOS) of SPPU, Pune. The Choice Based Credit System is

Page 70/134 27-04-2022 02:42:49

implemented from the year June 2019. The institution implements various plans for effective implementation of the curriculum through a well documented process. The IQAC prepares the academic calendar of the college and departments prepare their departmental academic calendars. Internal examination, assessment and evaluation are done as per rules prescribed by the SPPU, Pune. The schedule for internal tests, seminars, project submissions and other co-curricular and extracurricular activities is well planned in advance. In order to evaluate the outcomes of the syllabi, some internal evaluation methods such as open book test, Tutorials, Assignments, Tests, Student Seminars, Projects, oral and PowerPoint Presentations are regularly conducted for the students. The faculty maintains the documents and records like internal marks, practical records and project work. Post graduate departments conduct their continuous Internal Evaluation and for under graduate programme college prepares central timetable. Some teachers worked as paper setter for theory paper and practical examinations at university level.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <u>View File</u>  |
| Link for Additional information     | http://ssccollegejunnar.org/wp-content/uploads/2022/01/1.1.2-Academic-calendar-including-for-the-conduct-ofContinuous-Internal-Evaluation-CIE.pdf |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

| File Description  | Documents        |
|---|------------------|
| Details of participation of<br>teachers in various<br>bodies/activities provided as a<br>response to the metric | <u>View File</u> |
| Any additional information  | <u>View File</u> |

#### 1.2 - Academic Flexibility

# 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

23

| File Description  | Documents        |
|---|------------------|
| Any additional information                              | No File Uploaded |
| Minutes of relevant Academic<br>Council/ BOS meetings   | No File Uploaded |
| Institutional data in prescribed format (Data Template) | <u>View File</u> |

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

# 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Brochure or any other<br>document relating to Add on<br>/Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template )                         | <u>View File</u> |

# 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | <u>View File</u> |

#### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environmental and sustainability- Environment Awareness for S.Y.B.A, S.Y.B.COM, and S.Y.B.Sc. Utilization and economic importance of plant, Ecological grouping of plants, biodiversity conservation for F.Y.B.Sc. and S.Y.B.Sc. Botany students.Importance of Environment, Ecosystem, Economic potential of Biodiversity, Environmental Problems, Environmental planning and management, impact assessment are taught in the syllabi of SYBA Geography. Ecological Conservation-Waste Land Management, Organic farming, Agro Forestry are taught in the syllabi of TYBA Geography. Environmental Consciousness taught to FYBCom in Add. English.

Professional Ethics: Personal Selection & Training - Job analysis, Recruitment techniques; Motivation at the workplace - Work motivation, Goal setting, Self efficacy; Self discipline Leadership- Specific leader Skills; Importance of OB & OD - Globalization, Diversity, Ethics are taught in the syllabi of TYBA Psychology. Professional Ethics, Empowerment Linguistic skills are taught in the syllabi of English; Additional Credit Skill Based courses at P.G. Level like Introduction to Cyber security, skill development.

Human Values: for SYBA, TYBA English students' Human Rights skill based course at PG level.

Gender awareness- Gender Happiness & fact of life-Selfrealization, Positive emotions & well-being, Gender & health promoting behaviors, Gender sensitivity for SYBA Psychology and English students.

| File Description  | Documents        |
|---|------------------|
| Any additional information  | <u>View File</u> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | <u>View File</u> |

# 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Programme / Curriculum/<br>Syllabus of the courses  | <u>View File</u> |
| Minutes of the Boards of<br>Studies/ Academic Council<br>meetings with approvals for<br>these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any   | No File Uploaded |
| Institutional Data in Prescribed Format   | <u>View File</u> |

#### 1.3.3 - Number of students undertaking project work/field work/ internships

108

| File Description   | Documents        |
|--|------------------|
| Any additional information   | <u>View File</u> |
| List of programmes and number of students undertaking project work/field work//internships (Data Template) | <u>View File</u> |

#### 1.4 - Feedback System

# **1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution**

B. Any 3 of the above

#### from the following stakeholders Students Teachers Employers Alumni

| File Description   | Documents                                  |
|--|--|
| URL for stakeholder feedback                                   |  |
| report   | http://ssccollegejunnar.org/wp-content/upl |
|  | oads/2022/01/1.4.1-Stakeholder-Feedback-   |
|  | <u>Analysis-Report.pdf</u>                 |
| Action taken report of the                                     | <u>View File</u>                           |
| Institution on feedback report as stated in the minutes of the |  |
| Governing Council, Syndicate,<br>Board of Management           |  |
| Any additional information                                     | No File Uploaded                           |

# 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <u>View File</u>  |
| URL for feedback report           | http://ssccollegejunnar.org/wp-content/upl<br>oads/2022/01/1.4.1-Stakeholder-Feedback-<br>Analysis-Report.pdf |

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of students admitted during the year

#### 2364

| File Description                        | Documents        |
|---|------------------|
| Any additional information              | No File Uploaded |
| Institutional data in prescribed format | <u>View File</u> |

# 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

Page 75/134 27-04-2022 02:42:49

#### supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1304

| File Description  | Documents        |
|---|------------------|
| Any additional information                                    | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | <u>View File</u> |

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

J.T.S.S.P.M, Shri Shiv ChhatrapatiCollege Junnar, We believe in the Quality Education to all stakeholders in the Junnar region that why we have adopted outcome based and Student Centric learning methods that's include, Induction Program, Prerequisite Test, Class Interaction, Role Play, Book Review, Problem Solving, Counselling on various issues Assignment, Power point Presentation, Field Work, Project, Research work.

For the Slow learner extra classes are conducted by them. Those students are not able to understand the concepts and who have fail in their subject for them extra coaching classes are taken for slow learner. Likewise, extra coaching classes are taken for Advance Learner to upgrade and enhance the knowledge in specialize area and Subjects.

Through a Mentor- Mentee system we are able to understand the various issues of student Slow Learners and Advance Leaners. All types of effects taken by the faculty member to address various issue related to students such as Education, Career Oriented, Mental, Physical, Psychological, Socio-Economic issued addressed by Faculty Members. All Necessary Emotional and Professional Counseling done by the Faculty Members. The Mentor understand the Socio-Economic background of the student and provides all type of necessary support to students. Guest Lecture are arranged to all the stakeholders to enrich the experience. Faculty Members makes lectures student friendly.

Page 76/134 27-04-2022 02:42:49

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 2364               | 74                 |

| File Description           | Documents        |
|----------------------------|------------------|
| Any additional information | <u>View File</u> |

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

J.T.S.S.P.M, Shri Shiv Chhatrapati College, Junnar believe in provide quality education to students. Hence the College have adopted Student Centric Method for the purpose Teaching-Learning to enhance student involvement as a part of Participative Learning and Problems Solving Methodology through various subjects. The College have adopted Computer Assisted Learning, Lecture, Interactive Teaching- Learning Method, Role Play, Debates, Quiz Competition, Case Study, Research Methodology, Book Review, Power point Presentation, Field Work, Industrial Visits, Guest Lecture, Project Work, Participation in Seminars, Workshop, and Symposia, etc.

#### 1. Lecture Method

This is Conventional Method is commonly adopted by all the teacher, specially the language teacher. With the help of audiovisual aids and computer teacher interpret and explain and revise the content of text only for better understanding of the subjects by the learners.

#### 1. Experiential Learning

This is experiential Learning methods is adopted by faculty member to foster learning environment by engaging in rich experiential content of Science, Social Science and Management.

Page 77/134 27-04-2022 02:42:49

In this teaching method demonstration, audio-visual aids, periodical, Industrial Visits, Organising Exhibition, Poster Presentation, Case Studies, Field Visit to Industries and Add on Course are imparting part of Experiential Teaching and Learning.

3. Participation in Seminar, Conference and Symposia, Competition at Various Level

Real Time Experience to understand the various kinds of situation and how deals with the situation at National and International Level

Participation in Various Competition at University, State and National Level

#### 4. ICT Enabled Teaching

All Faculty Member have adopted the ICT Enabled Teaching-Learning Process with DLP Projector and E-Learning Resource. Smart Class are created to learn new technology and content. Language lab have developed for the Language Students. Smart Class room are link with Guest Lecture of eminent person to develop their core knowledge in their particular subject. Institution have adopted modern pedagogy in teaching -learning process.

5. Case Study, Group Discussion and Project Based Learning

In Certain Course related Bachelor of Business Administration, Bachelor of Computer Application, and Science streams demand the project based learning. The Teacher are the guide and mentor of the project in the preparation and presentation. All Post Graduate Course have project work in their Semester.

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Link for additional information   | Nil              |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

J.T.S.S.P.M., Shri Shiv Chhatrapati College, Junnar have classrooms and Labs are ICT enabled with projectors installed and

Page 78/134 27-04-2022 02:42:49

the campus is wi-fi enabled with the Hi-Speed Internet Connection. The Faculty at College use various ICT enabled tools to enhance the real time learning and quality in teaching and Learning such as-

The Teachers of College use online educations resources, social networking sites and blended learning modes like, Google Meet, ZOOM, Microsoft Team, Google Classrooms to effectively deliver teaching and learning enhanced learning experience to students. The Teachers of various Faculties such Science, Commerce and Management and Arts, Bachelors of Business Administration and Bachelors of Business Administration (Computer Application) naturally leads in the complete adoption of ICT enabled tools to delivered teaching and learning to students.

Commerce and Zoology Research Centre conducting Ph.D Viva-Voce, Research, Survey and data collection through online mode and using various application for data analysis and interpretations.

- 1. Google Classroom is used to manage regular lecture in COVID-19 and post information related to teaching and learning notes, material, quiz, lab submissions, and evaluation, assignments etc.
- 2. ICT tools are used to conduct Science, Social Science and Commerce and Management practical.
- 3. Online Drawing tools like Concept Maps, Geographical Maps, Mind Maps, used to measure the Student Centric Activities.
- 4. The Power-point are enabled with animations and simulation to improve the effectiveness of teaching and learning process.
- 5. The Teaching tools are used to solve the mathematical and arithmetical calculations.
- 6. Online Quiz, Survey, Polls are regularly conducted to record the feedback of the students.
- 7. Online ICT Tools are Google Forms, Google Meets, YouTube, Google Scholar, Infibeam, Shodhganga, Microsoft Teams, Jamboard in Google Meet used the faculty Members.

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <u>View File</u> |

Page 79/134 27-04-2022 02:42:49

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

74

| File Description   | Documents        |
|--|------------------|
| Upload, number of students enrolled and full time teachers on roll | <u>View File</u> |
| Circulars pertaining to assigning mentors to mentees               | <u>View File</u> |
| Mentor/mentee ratio  | <u>View File</u> |

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

74

| File Description   | Documents        |
|--|------------------|
| Full time teachers and sanctioned posts for year (Data Template)   | <u>View File</u> |
| Any additional information   | No File Uploaded |
| List of the faculty members<br>authenticated by the Head of<br>HEI | View File        |

 $2.4.2 - Number \ of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B \ Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)$ 

| 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C | Superspeciality / |
|--|-------------------|
| D.Sc. / D.Litt. during the year  |                   |

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | <u>View File</u> |

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

712

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <u>View File</u> |

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per the guideline of UGC and SavitribaiPhule Pune University, The Students are well informed during the Induction Programme. In Induction Programme all Rules and Regulations regarding Internal and University Examination for the award of degree, Scheme of Marks are explained by the College Examinations Officer and faculty wise itself.

As per guidelines of UGC and SavitribaiPhule Pune University, Pune, the college has appointed the College Examination Officer (CEO) and College Examination Committee for conducting smooth examinations and making policy decisions for organizing examinations and improving the system. As per the guidelines laid by University Grants Commission and SavitribaiPhule Pune University, the college have introduced Choice Based Credit System (CBCS) for under graduate (UG) and post graduate (PG) courses.

The Continuous Internal Evaluation (CIE) system is adopted by the

college for assessment of the student's development. The college has constituted examination committee for overall monitoring examination evaluation process.

The Information and Notices about Annual, Term End, Semester and Supplementary Term End examinations is displayed on the notice board for the information of students well in advance before the examinations.

Internal Assessment and Practical Examinations are conducted as per rules and regulations given by SPPU.

The schedule for all the Internal examinations is well prepared in advance and displayed on the notice boards. Due to Covid- 19 Pandemic situation, it is very difficult time to every stakeholders, but they overcome from this situation and handled very well.

As per the guidelines of SavitribaiPhule Pune University, we have conducted online as well as offline examinations. Due to Covid-19 Pandemic, the SPPU has conducted most of the exam through online mode.

It is a practice of the college to show internal examination answer books after the evaluation to the students in the classes for self-assessment.

Student are free to interact with the teacher to resolve grievance if any taken place, regarding this the Grievance resolve the problem.

The Institution has followed the same mechanism and guidelines. The Institution has conducted most of the exams through Online mode and those students don't have any online mode facility, for them we have conducted offline exam with prior guidelines given by Central and State Government.

The Institution has created help-desk for the student to solve the examination related problems.

| File Description                | Documents                                |
|---------------------------------|--|
| Any additional information      | No File Uploaded                         |
| Link for additional information |  |
|                                 | http://ssccollegejunnar.org/examination- |
|                                 | <u>department/</u>                       |

Page 82/134 27-04-2022 02:42:49

### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has a well-organized mechanism for Redressal of examination related grievances. The student can approach the Teachers, College Examination Officer and Principal to redress the examination related grievance as per the requirement and jurisdiction of the grievance. There is complete transparency followed by the college in the internal assessment. The criterion adopted is as directed by the SPPU, Pune. At the Beginning of the Semester, All Faculty members inform the details related Credit Based Choice System adopted by College laid by SPPU. All the Component of Courses are communicated to the students well in advance. All Faculty Members ensure the Assessment, Test, Tutorials, Quiz, Presentation Schedule are well communicated in advance. At the College level the Examinations and Grievance related committee is constituted as per rules.

#### Grievance at College Level:

1. At the college level, the evaluation work is done for the Semester -I, III, V examinations. If any student feels that the marks given to him in any paper are not just, he or she can apply revaluation by remitting the fees to the college. The students should apply within a fifteen days after declaration of the result. The college appoints subject expert other than the previous assessor. If there is change in score, it is corrected by internal examination committee of the college. College has to declare final revaluation result within fifteen days. Internal examination committee itself looks after the complaints or grievances related to formative tests and summative examination. The students have the freedom to use the suggestion box to put in the note of dissatisfaction with the internal examination mechanism. The principal and in charge of faculty keeps an eye on the overall procedure by conducting the periodical meeting with the internal examination committee.

#### Grievance at University Level:

1. Grievances related to University Examinations of under Graduate and all Post Graduate courses are forwarded to the University Grievances Committee through proper channel. Students can obtain photocopy of the answer sheets from university on request. Students who were not satisfied with their marks at the University examinations can apply for

Page 83/134 27-04-2022 02:42:49

Revaluation/ Reassessment to the University. The students are notified about the same in due course.

The norms regarding grievances are displayed on University website. The Institution follows the University policy. The entire mechanism to deal with examination related grievances is time bound as per University rule and regulations.

| File Description                | Documents                                |
|---------------------------------|--|
| Any additional information      | No File Uploaded                         |
| Link for additional information |  |
|                                 | http://ssccollegejunnar.org/examination- |
|                                 | <u>department/</u>                       |

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

J.T.S.S.P.M, Shri Shiv Chhatrapati College Junnar have adopted the following procedure for Program Outcomes (POs), Program Specific Outcomes (PSOs) and course outcomes to communicate to the stake holders of the program.

The college has clearly stated and displayed learning outcomes of the Programs and Courses on college website. (http://ssccollegejunnar.org)

The IQAC and Institution Faculty Member jointly organized a meeting on learning outcomes of the Programs and Course Outcome.

The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting.

POs and PSOs are approved by the IQAC and College Examination Committee.

POs and PSOs are kept in prominent locations of the campus for staff, students and public view.

POs and PSOs are displayed in Department office, Laboratories and Department library.

Vision and Mission of Institute and department are informed to the parents during Parents Teachers Meeting.

Page 84/134 27-04-2022 02:42:49

Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students

The students are also made aware of the same through Induction Programme, Tutorial, Lectures.

Course Outcomes (COs) for all Programmes

Course Outcomes are design for all courses in the program during the commencement of the semester based on Benjamin Blooms' Taxonomy which includes various levels like: 1.Create 2. Evaluate 3. Analyze 4. Apply 5. Remember 6.Understand

Course Outcomes (COs) are framed at Department advisory Committee meeting. Department advisory board frames course committee for each courses with course handlers along with one subject area expert. The course outcomes and their mapping with program outcomes and program specific outcomes are elaborately discussed and derived by the course committee members. Even though the COs are given by the Savitribai Phule Pune University, Pune along with the syllabus, if necessary, the COs are modified and reframed by the course committee members (CC).

COs are communicated to the students during the induction program and introduction in class itself. COs along with lesson objective are discussed to the students during the class. During the discussion of the course, the outcomes of the course are also focused. During the commencement of each unit and after the completion of the unit, the course outcomes are reviewed.

| File Description  | Documents  |
|---|--|
| Upload any additional information                       | No File Uploaded   |
| Paste link for Additional information                   | http://ssccollegejunnar.org/wp-content/uploads/2019/02/Course-Outcomes-UG-PG.pdf |
| Upload COs for all Programmes (exemplars from Glossary) | <u>View File</u>   |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

J.T.S.S.P.M., Shri Shiv Chhatrapati College Junnar have used various methods to attain the Programme and Course Outcomes. The assessment tools and processes used for measuring the attainment

Page 85/134 27-04-2022 02:42:49

of each of the Program Outcomes and Program Specific Outcomes are mentioned below: The college has a systematic process of collecting and evaluating data on programme and course outcomes, for which the assessment includes the following; Assessment for the course-level is done via continuous assessment having a particular weightage depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The evaluation is continuous and rigorous process in Credit Based Choice System. It is done by adjoining the marks acquired by the students to their corresponding Course Outcomes. Besides, weightage for the end semester Examination (written examination /lab examination) depending upon course type is also used for the process. Various Result is communicated to the Students and advice to them for the future perspectives.

Method of Assessment of POs and Cos -

The Program Outcome and Program Specific Outcomes are assessed with the help of Course Outcome of the relevant Course through various methods and teaching, learning and Evaluation process.

The Objectives and Skills set for the Program and Course is measurable on the basis of various categories.

At the beginning of every Semester/Year, the subject teacher convey Course Objective (CO) at the introductory part of respective subjects.

The Syllabus soft copies provided to Students and Hard copies kept in the department. It is distributed beginning Semester. Students can download the Course and Programme details from SPPU Website.

All Faculty Member of every subjects explain in details the Course Objective, Programme Outcome, and Programme Specific Outcome, Examination Pattern, Evaluation Pattern, Scheme of Marks to the Students.

Following are the Evaluation Process of PO, CO, and PSO have adopted by the Institution as guideline laid by SavitribaiPhule Pune University.

 Internal Assessment - PowerPoint Presentation, Quiz, Assignments, Tutorials, Book Review, Open Book Test, Projects, Practical, Field Work, etc.

- 2. University Assessment -Theory and Practical Examination are conducted by the Institution as per instruction given by SPPU University.
- 3. Obtained Marks are recorded on the basis of internal evaluation and the obtained marks by students uploaded online to the University for the Final Assessment and evaluation for results.

| File Description                      | Documents  |
|---------------------------------------|--|
| Upload any additional information     | <u>View File</u>   |
| Paste link for Additional information | http://ssccollegejunnar.org/wp-content/upl<br>oads/2019/02/Course-Outcomes-UG-PG.pdf |

#### 2.6.3 - Pass percentage of Students during the year

# 2.6.3.1 - Total number of final year students who passed the university examination during the year

633

| File Description   | Documents  |
|--|--|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File  |
| Upload any additional information  | View File  |
| Paste link for the annual report   | http://ssccollegejunnar.org/wp-content/uploads/2022/03/Annual-report-2020-21.pdf |

#### 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://ssccollegejunnar.org/wp-content/uploads/2021/12/Student-Satisfaction-Survey-2020-21.pdf

#### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

Page 87/134 27-04-2022 02:42:50

### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

# 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| e-copies of the grant award<br>letters for sponsored research<br>projects /endowments | No File Uploaded |
| List of endowments / projects<br>with details of grants(Data<br>Template)             | View File        |

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

08

| File Description                        | Documents        |
|---|------------------|
| Any additional information              | <u>View File</u> |
| Institutional data in prescribed format | <u>View File</u> |

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description  | Documents        |
|---|------------------|
| List of research projects and funding details (Data Template) | <u>View File</u> |
| Any additional information                                    | No File Uploaded |
| Supporting document from Funding Agency                       | No File Uploaded |
| Paste link to funding agency website                          | Nil              |

Page 88/134 27-04-2022 02:42:50

#### 3.2 - Innovation Ecosystem

- 3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge
  - The college hascreatedcommittee of the Incubation Centre toassiststudentsintheiroverallgrowth. The institute provides a platform for excellence in thefieldsof education, research, and innovation.

    Manyeffortshavebeenmadebythe collegetopromotean interest inresearch and the transmission of knowledge among students and faculty members. Manyof our faculty members have written and published books. They have also contributed chapters to reference books. 'Shivkunj' magazine is published by the College every year in which students contribute articles on various topics and issues. It provides a platform for students to present their thoughts and ideas.
  - Researchcommitteeshavebeenestablishedatthecollegeto encouragefacultytopursueresearch projects from various funding agencies andtodevelopafavorable environmentto transfer research aptitude. The committee screens research proposalsbefore they are approved.
  - The college motivates teachers for training programmes under FDP and Ph.D. degree. There are 21 full time teachers with Ph.D. and 8 research guides in the college. The research guides work as an external referees of Ph.D thesis. The faculty members are invited as resource person in various national and international conferences. The teachers act as 'Reviewer' for research papers published in national and International journals. The faculty is encouraged to present research papers overseas. The research students and teachers of the college have won various awards as the best poster presentation and research paper. The teachers have published 22 research papers in UGC referred journals and15 books/Chapters in edited books.
  - The college has two P.G. research centers in Commerce and Zoology (ZRC). Commerce research Centre has 3 research guides and 14 research students received Ph.D. degrees under their able guidance. ZRC promotes research in the field of animal research and biodiversity conservation. The Centre has one Ph.D. guide and 4 research students. The Centre is equipped with DNA sequencing laboratory to carry out genomic research. This gives an opportunity to imbibe research knowledge among undergraduate, post graduate and research students.

Page 89/134 27-04-2022 02:42:50

• The college has well established Library with massive collection of text and reference books, periodicals, e-journals, bound volumes, audio visual materials on various subjects. The teachers and students use the facility of library for their research work. Department of Chemistry and IQAC Organizes Webinar on "Research Opportunities and Expectations from young Minds for industrial research". Department of Commerce and Research Centre has established the Entrepreneurship Club for the students.

| File Description                      | Documents  |
|---------------------------------------|--|
| Upload any additional information     | <u>View File</u>                                   |
| Paste link for additional information | http://ssccollegejunnar.org/research-<br>commerce/ |

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

# 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

02

| File Description   | Documents        |
|--|------------------|
| Report of the event  | <u>View File</u> |
| Any additional information   | No File Uploaded |
| List of workshops/seminars<br>during last 5 years (Data<br>Template) | <u>View File</u> |

#### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

#### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

| File Description  | Documents  |
|---|--|
| URL to the research page on HEI website   | http://ssccollegejunnar.org/research-<br>commerce/ |
| List of PhD scholars and their<br>details like name of the guide ,<br>title of thesis, year of award etc<br>(Data Template) | <u>View File</u>                                   |
| Any additional information  | <u>View File</u>                                   |

# 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

# 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

22

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| List of research papers by title,<br>author, department, name and<br>year of publication (Data<br>Template) | <u>View File</u> |

# 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

# 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during year

15

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | <u>View File</u> |

#### 3.4 - Extension Activities

- 3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year
  - The college takes initiatives to organize various

- activities in the neighborhood community to sensitize students about social issues and for their holistic development.
- In this year, NSS unit organized various online lectures on Environmental awareness among the students. NSS department organized plant distribution program to motivate the students towards tree plantation, in this program mango plants were distributed among all the participating students. On the occasion of Mahatma Gandhi jayanti, NSS unit organized rapid test Covid-19 survey at Undekhadak village under the scheme "Maze Kutumb Mazi Jababdari". Moreover, the NSS unit celebrated National Education day, Constitution day, Netaji Subhashchandra Bhos jayanti, National Voters day, Savitribai Phule Punyatithi. NSS unit actively participated in bringing awareness of pandemic covid-19 among the students. The college took initiative to promotes enrollment of new voters on national voter's day through voter's day pledge and invited talks of Junnar Tahsildar Mr. Hanmant Kolekar saheb. NSS volunteers participated in National Polio awareness program.
- The cadets of NCC were involved in various activities like Cluster Training and Swachhata Abhiyan Cluster Training, Tree Plantation, Environmental Awareness lectures and Plants Distribution Programme.

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | http://ssccollegejunnar.org/national-<br>service-scheme/ |
| Upload any additional information     | <u>View File</u>   |

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | <u>View File</u> |
| e-copy of the award letters  | <u>View File</u> |

- 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

| File Description   | Documents        |
|--|------------------|
| Reports of the event organized   | <u>View File</u> |
| Any additional information   | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <u>View File</u> |

- 3.4.4 Number of students participating in extension activities at 3.4.3. above during year
- 3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

232

| File Description  | Documents        |
|---|------------------|
| Report of the event   | <u>View File</u> |
| Any additional information  | No File Uploaded |
| Number of students<br>participating in extension<br>activities with Govt. or NGO<br>etc (Data Template) | <u>View File</u> |

Page 93/134 27-04-2022 02:42:50

#### 3.5 - Collaboration

### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/internship during the year

# 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

| File Description   | Documents        |
|--|------------------|
| e-copies of related Document   | No File Uploaded |
| Any additional information   | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | <u>View File</u> |

# 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

| File Description   | Documents        |
|--|------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | No File Uploaded |
| Any additional information   | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <u>View File</u> |

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The college is located on 10 acres of land. There are 9 buildings for regular academic and administrative sports, library, auditorium, indoor stadium and hostel.

Page 94/134 27-04-2022 02:42:50

The total built up area is 9938.72 sq.mtr. And proposed area is 1113.22 sq.mtr. There are three faculties of Arts, Commerce and science including 14 departments. & Commerce, Zoology, research centres in the college..

The college total no. of classrooms is 37 additional departmental classrooms are 7. .and Our institution has set up of virtual and digital classrooms. College has well equipped laboratories for U. G., P. G. and research programmes. These laboratories are used for curriculum oriented lab practicals and research activities. All departments of college are equipped with computers, printers, scanners and LCD projectors. Reprographic machines are available in examination sections.

Gymkhana facility is available for students and staff with separate sport office with ICT facilities. The college runs NCC Unit for two batches of 150 students& NSS Unit for 300 students. JTSSPM has established Boy's hostel from UGC funds.

The College has well-equipped auditorium at the Centre of College. Auditorium area is 140 Sqmtr. Auditorium well enables LCD, OHP and multimedia facilities. College established Students Consumer Centre in 1984.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <u>View File</u>  |
| Paste link for additional information | http://ssccollegejunnar.org/infrastructure-<br>information/ |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college management has adequate space and facilities for sports for all round development of students. It has separate gymnasium and indoor facilities for sports with basketball ground and play ground.

The college sport department has been smoothly working. The following is the list of indoor and outdoor activities organized by gymkhana every year.

Indoor Activities

Annual Quality Assurance Report of JUNNAR TALUKA SHIVNER SHIKSHAN PRASARAK MANDAL'S SHRI SHIV CHHATRAPATI COLLEGE, BODKENAGAR, JUNNAR, DIST. PUNE, MAHARASHTRA

| Outdoor Activities  |
|---|
| Table Tennis  |
| Athletics   |
| Badminton   |
| Kabaddi   |
| Wrestling   |
| Hand ball   |
| Fencing   |
| Basket ball   |
| Chess   |
| Korf ball   |
| Well equippedGymnasium Hall   |
| Net ball  |
| Archery   |
| Cross country   |
| Volley ball   |
| Gymkhana:-  |
| There is a separate Gymkhana building. The college gymnasium hall has total carpet area of 20 x 15 ft. (27.87 Sq. mtr.). The total area of Gymkhana and guest house is 105.00 Sq.mtr. College established Padma Vibhushan Sharadchandra Pawar Indoor Stadium in 2018 with wooden furnishing with total area of 760.00 Sq. mtr. The College sport players participate at inter collegiate level, |

inter-group level, all India inter-University level, State level and Nation level competition . Yoga Day is celebrated every year

Page 96/134 27-04-2022 02:42:50

on 21st June. College has seminar hall for cultural practice and activities. Annual social gathering includes various performances. But this all program cannot be conducted dew to covid-19 crisis.

| File Description                      | Documents                          |
|---------------------------------------|------------------------------------|
| Upload any additional information     | <u>View File</u>                   |
| Paste link for additional information | http://ssccollegejunnar.org/sports |

# 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

| File Description   | Documents   |
|--|---|
| Upload any additional information  | <u>View File</u>  |
| Paste link for additional information  | https://docs.google.com/spreadsheets/d/1GJ<br>20y7UtDhHeaCz89qVpcb1WdfTHx10I/edit?usp=sh<br>aring&ouid=116055812291345562449&rtpof=tru<br>e&sd=true |
| Upload Number of classrooms<br>and seminar halls with ICT<br>enabled facilities (Data<br>Template) | View File   |

# 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

### **4.1.4.1 -** Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8.10

| File Description   | Documents        |
|--|------------------|
| Upload any additional information  | <u>View File</u> |
| Upload audited utilization statements  | <u>View File</u> |
| Upload Details of budget<br>allocation, excluding salary<br>during the year (Data Template | <u>View File</u> |

#### 4.2 - Library as a Learning Resource

#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college central library is software operated in this institute. The College Library has more than 1, 27,471 books, text books during the year 20-21-7892, and journals during the year 20-21-66 and also e-library resources such as e-books, no. of e-books are 11, No. of CDs and videos are 275 and bound vols. Of journals are 1663 and current periodical etc. In Central library there is available reading room for student & researcher. Our library reading material is maintained by way of donation and purchased from UGC and College funds. In library available 14 newspapers for students and staff.

Library Automation: -

The work of conservation of Library active collection is completed using Smart Lib. software. The bibliography information about the collection is made available in library. OPAC system like cataloguing, secreting, acquisition and circulation working in the college library is made available.

The details of the ICT and the other tools deployed to provide maximum use to the library collection are as follows.

ILMS software for automation --- Smart Lib.

Version of ILMS ---1.0

Status of automation --- Partially automated

OPAC electronic Resource management package to e journal --- Available through N list INFIIBNET

Library Website-Separate web page in college website

Page 98/134 27-04-2022 02:42:50

www.ssccollegejunnar.org

In house/ remote access to e-publication Library automation ---Available through N list INFIBNET services partially automated (Bar code system)

Total no. of computer for Public access --- 01

Total no. of Computer for E- access --- 04

Total no. of computer for library access --- 09

| File Description                      | Documents                           |
|---------------------------------------|-------------------------------------|
| Upload any additional information     | <u>View File</u>                    |
| Paste link for Additional Information | http://ssccollegejunnar.org/library |

#### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership ebooks Databases Remote access toeresources

A. Any 4 or more of the above

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | <u>View File</u> |
| Details of subscriptions like e-<br>journals,e-ShodhSindhu,<br>Shodhganga Membership etc<br>(Data Template) | <u>View File</u> |

# 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

# 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

12.33

| File Description  | Documents        |
|---|------------------|
| Any additional information  | <u>View File</u> |
| Audited statements of accounts  | <u>View File</u> |
| Details of annual expenditure<br>for purchase of books/e-books<br>and journals/e- journals during<br>the year (Data Template) | <u>View File</u> |

## 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

10

| File Description                                  | Documents        |
|---|------------------|
| Any additional information                        | <u>View File</u> |
| Details of library usage by teachers and students | <u>View File</u> |

#### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has created adequate IT facilities in the campus. Despite of 12 Computers having gone in dead stock we've maintained the 212 computers at present and nine computers available in library and one for open access and 4 Computers in E-access room. All the computers in college are connected in LAN with lease line internet with 300 mbps. The college campus has secured wi-fi with fire wall security enabled FOURTYGATE 3000 E system. The college provides all computing and networking facilities like laptop, desktop, for all the departments and labs. The college Vriddhi software version: 2.0 Build: 249.2 full versions available for online admission, time tables teaching plans etc. College Central library provides digital library access to the staff.

Technology up-gradation.

- i. The college has up gradated and provided WiFi facilities to student and teachers and all college departments and in all Labs.
  - 1. College has up gradated BSNL internet lease line facility.
  - 2. The BCA department up-grated with IBM server X 3300M4 Intel

XEON with 16 GB Ram and 2 Hard-disk with 320 GB capacity.

iv. The college campus is under CCTV surveillance with 40 cameras. Cameras with 2DVR HD Configuration and 2TB deta hard disc.

| File Description                      | Documents  |
|---------------------------------------|--|
| Upload any additional information     | <u>View File</u>                                       |
| Paste link for additional information | http://ssccollegejunnar.org/technology-<br>information |

#### 4.3.2 - Number of Computers

212

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | <u>View File</u> |
| List of Computers                 | <u>View File</u> |

A. ? 50MBPS

### **4.3.3** - Bandwidth of internet connection in the Institution

| File Description   | Documents        |
|--|------------------|
| Upload any additional<br>Information                         | <u>View File</u> |
| Details of available bandwidth of internet connection in the | <u>View File</u> |

#### 4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

19.54

Institution

| File Description   | Documents        |
|--|------------------|
| Upload any additional information  | <u>View File</u> |
| Audited statements of accounts   | <u>View File</u> |
| Details about assigned budget<br>and expenditure on physical<br>facilities and academic support<br>facilities (Data Templates) | <u>View File</u> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College development committee suggests the need of policy making for maintenance:

For the facility like maintenance of laboratories, classrooms and computers, a written complaint is submitted in office with required details. the technician repairs after visit. A maintenance report prepared by the technician is then duly sealed and signed . The work of clearing of classroom and laboratories is done by the non teaching staff particularly class 4th and in the major cases college goes for the maintenance by local experts. college has appointed the college one staff as a hostel rector. Through him, Complaints are satisfactorily solved. College Garden is maintained by department of Botany. Dr. Vinayak Lokhande , chairman of campus development committee, looks after maintenance of garden. college has adequate number of computers with internet connection and various software's. All the stakeholders have equal opportunities to use these facility as per the policy of institution and in case of any problem regarding the use arises, a contract basis IT technician, Mr. Mitesh Gadekar, looks into the matter. College provides sport facility to the students and staff in gymkhana. The physical director Dr. Anil Bade looks after the smooth operation of sport facility to the students and staff alike. College library issues two books every week to the students and students and staff have access to online journal and eBooks in the e library. The institution has provision for the budget of the library maintenance. CDC monitors overall functioning of facilities and services.

| File Description                      | Documents  |
|---------------------------------------|--|
| Upload any additional information     | <u>View File</u>   |
| Paste link for additional information | http://ssccollegejunnar.org/infrastructure-<br>information |

#### STUDENT SUPPORT AND PROGRESSION

#### **5.1 - Student Support**

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

485

| File Description  | Documents        |
|---|------------------|
| Upload self attested letter with the list of students sanctioned scholarship  | <u>View File</u> |
| Upload any additional information   | No File Uploaded |
| Number of students benefited<br>by scholarships and free ships<br>provided by the Government<br>during the year (Data Template) | <u>View File</u> |

# 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

# 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

| File Description   | Documents        |
|--|------------------|
| Upload any additional information  | <u>View File</u> |
| Number of students benefited<br>by scholarships and free ships<br>institution / non- government<br>agencies in last 5 years (Date<br>Template) | View File        |

# 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

| File Description  | Documents  |
|---|--|
| Link to Institutional website   | http://ssccollegejunnar.org/wp-content/uploads/2022/01/5.1.3-Skill-Enhancement-New-for-Replace.pdf |
| Any additional information  | <u>View File</u>   |
| Details of capability building<br>and skills enhancement<br>initiatives (Data Template) | <u>View File</u>   |

# 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

166

# 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

| File Description  | Documents        |
|---|------------------|
| Any additional information  | <u>View File</u> |
| Number of students benefited<br>by guidance for competitive<br>examinations and career<br>counseling during the year<br>(Data Template) | <u>View File</u> |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

#### C. Any 2 of the above

| File Description   | Documents        |
|--|------------------|
| Minutes of the meetings of<br>student redressal committee,<br>prevention of sexual harassment<br>committee and Anti Ragging<br>committee | <u>View File</u> |
| Upload any additional information  | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases  | <u>View File</u> |

#### 5.2 - Student Progression

#### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

06

| File Description   | Documents        |
|--|------------------|
| Self-attested list of students placed                        | No File Uploaded |
| Upload any additional information                            | <u>View File</u> |
| Details of student placement during the year (Data Template) | <u>View File</u> |

#### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

| File Description                                   | Documents        |
|--|------------------|
| Upload supporting data for student/alumni          | <u>View File</u> |
| Any additional information                         | No File Uploaded |
| Details of student progression to higher education | <u>View File</u> |

- 5.2.3 Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)
- 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

| File Description  | Documents        |
|---|------------------|
| Upload supporting data for the same   | <u>View File</u> |
| Any additional information  | <u>View File</u> |
| Number of students qualifying<br>in state/ national/ international<br>level examinations during the<br>year (Data Template) | <u>View File</u> |

#### 5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

| File Description  | Documents        |
|---|------------------|
| e-copies of award letters and certificates  | No File Uploaded |
| Any additional information  | No File Uploaded |
| Number of awards/medals for<br>outstanding performance in<br>sports/cultural activities at univ<br>ersity/state/national/internationa<br>l level (During the year) (Data<br>Template) | <u>View File</u> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In the academic year 2020-21, The Student Council was established at the college level. The Council performs a numbers of activities and renders help of organizational nature such as in Anti-Ragging Cell, N.S.S., N.C.C., College Magazine Committee, Sports Committee, Cultural Committee, Library Committee and extramural committee. The Anti-Ragging Cell has been particularly effective over the past few years as no instance of ragging has been reported.

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | http://ssccollegejunnar.org/wp-content/uploads/2022/01/5.3.2-Student-council.pdf |
| Upload any additional information     | <u>View File</u>   |

- 5.3.3 Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)
- 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated during the year

| File Description   | Documents        |
|--|------------------|
| Report of the event  | <u>View File</u> |
| Upload any additional information  | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <u>View File</u> |

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Junnar Taluka Shivner Shikshan Prasarak Mandal, Shri Shiv Chhatrapati College has its own registered Alumni Association with Registration Number - MH/1132/2019/ pune to bridge the gap between the institution and Alumni. The members of the Alumni association are: Mr.Amol Manohar Gaikwad (Founder President), Mr. Jitendra Chandrakant Bidwai (Vice-President), Mr. Sharad Kacharu Mansukh (Secretary), Mr. Javed Yusuf Tirandaj (Treasurer), Mr. Vinayak Haribhau Lokhande (Joint-Secretary), Mr. Ramdas Mahadu Gorde (Trustee), Mr. Kishor Gajanan Khatri (Trustee), Mrs. Ashwini Sandip Nalawade (Trustee), Mrs. Kavita Kailas Shinde (Trustee). The Alumni are an important stakeholder in the growth of our institution. The Alumni Association conducts a General meeting twice within a year with presence of maximum members. In every meeting they give their valuable contribution with innovative ideas, which helps to revise curriculum to market acceptability and compatibility. Alumni association donates funds for new Physical facilities, research projects, maintenance of current facilities and purchasing books. The prominent Alumni are invited to chair the session of various curricular, Extracurricular and Extension activities conducted by the college throughout the year. The alumni contribute in various ways in the development of institution. They helped with internships for current learners. They are invited for regular meeting and programmes like Annual Gathering, Foundation Day, college convocation programme, lecture Series and other functions organized by the institute. Whenever these alumni visit the campus, they motivate students to follow their path for the betterment of the society.

However, the academic year 2020-2021 is affected severely by the pandemic 2019. Hence, the alumni of the college could not perform their role by contributing concretely in the above activies.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | <u>View File</u> |

## **5.4.2 - Alumni contribution during the year** (INR in Lakhs)

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | <u>View File</u> |

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institute has initiated the mission to uplift the downtrodden, backward, tribal & weaker section of Junnar Block through higher education. Economically backward students are supported by the institution which involves admission without fees to rank holders, free educational stationary to the economically backward students from Grahak Bhandar. As well as awareness and guidance are provided regarding various government scholarships to the students. To empower the illiterate, ignorant, uneducated masses by educating them & by creating social, political & cultural awareness, the institution invites persons from different fields to enlighten their future. Cultural programs are organized to offer a stage for the students to present their skills and represent their culture. To give them confidence that they are the creators & not the creatures of their fate, different centers are engaged in, like women study centers, competitive exam center, placement cell, etc. Faculty of the college make aware to students that knowledge alone can help them in creating their future. Skilled based courses like Geographical Information System (GIS), Travel and Tourism are run in the college.

| File Description                      | Documents                               |
|---------------------------------------|---|
| Paste link for additional information | http://ssccollegejunnar.org/about-us-3/ |
| Upload any additional information     | No File Uploaded                        |

## 6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute has a culture of decentralization and participative management. The institution has 45various functioning committees and is constructed to participate actively with all stakeholders of the institute.

In the college, the Principal is assisted by the Vice-Principal, IQAC, Head of the departments, Examination officer, Librarian, Office Superintendent, and Coordinator of the faculty and various committees. Autonomy has been given to all the coordinators and heads to discharge their responsibilities. The Head and faculty of the departments in the college prepare their workload as per the need of the department and teaching Time Table along with the concerned committee. The practice of decentralization is operational through all functioning committees of the college i.e. CDC Committee, IQAC Committee, Research Committee, Admission Committee, Examination Committee,

The college believes in and supports participative management. The employees of the institution are actively engaged in the institutional function. Teachers and Non-Teaching Staff are members of the College Development Committee and Governing Body. The Principal, Teaching and Non-Teaching Staff, Alumni, and students are the representatives on the different Governing committees.

The participative management can also be seen in the various functioning committees formulated by the Head of the Institution like Grahakbhandar, Anti-Ragging Committee, etc.

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | http://ssccollegejunnar.org/wp-<br>content/uploads/2022/01/6_1_2.pdf |
| Upload any additional information     | <u>View File</u>   |

Page 110/134 27-04-2022 02:42:50

### 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

The institute actively engaged and plays an important role in nurturing environment-friendly value education by implementing the practice of plant propagation techniques for quality planting material production. For this purpose, the Department of Botany successfully implemented the 'Terrace Gardening" activity for the production of quality planting material. The staffroom terrace was selected for activity, which is isolated and open for gardening practices.

The implementation of this practice on regular basis has resulted in the production of more than 1000 quality plantlets of various ornamental plants which have been produced during the pandemic lockdown situation of the academic year. Besides, the plantlets produced from this activity had been planted with the help of other non-teaching staff and daily wedges persons at targeted sites on the college campus during the rainy season. The practice will be continued in the next academic year and exploration will be carried out for training the students. It has made it possible for our no-teaching staff of the Botany department to get acquainted with the various methods, steps, and techniques of quality planting material production of ornamental plants with a low-cost budget. The staff was found motivated, responsible, and enlightened at the end of this activity.

| File Description                                       | Documents  |
|--|--|
| Strategic Plan and deployment documents on the website | <u>View File</u>   |
| Paste link for additional information                  | http://ssccollegejunnar.org/wp-<br>content/uploads/2022/01/6 2 1.pdf |
| Upload any additional information                      | <u>View File</u>   |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The CollegeManaging Boardconsists of President, President Representative, Governing Body, Principal, and Vice-Principal to formulate the broad policy matters. The Principal, the college administration, IQAC, and the student representatives participate in various administrative, academic, and quality enhancement

Page 111/134 27-04-2022 02:42:50

programs of the college. Academic activities are performed through different departments. Head of the department and the departmental faculty constantly engaged in teaching, learning, evaluation, and research activities which lighten the educational life of students. College Examination Officer looks into the internal as well as university examination and examination related issues with examination committee under the guidance of Principal and Vice-Principal. Technical supports are provided by office staff frequently. Administrative (Office) work is carried out under the supervision of the Principal by the Registrar. Office Superintendant along with Clerks and non-teaching staff supports to Registrar. The Council has a well-defined and decentralized organizational setup to implement the academic, administrative, and financial policies of the college.

| File Description                              | Documents  |
|---|--|
| Paste link for additional information         | Nil  |
| Link to Organogram of the institution webpage | http://ssccollegejunnar.org/wp-content/upl<br>oads/2019/02/Organizational-<br>Structureadmin.pdf |
| Upload any additional information             | No File Uploaded   |

## 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

| File Description   | Documents        |
|--|------------------|
| ERP (Enterprise Resource Planning)Document   | <u>View File</u> |
| Screen shots of user inter faces   | <u>View File</u> |
| Any additional information   | No File Uploaded |
| Details of implementation of e-<br>governance in areas of<br>operation, Administration<br>etc(Data Template) | <u>View File</u> |

### **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

### For Teaching Staff

Credit Co-operative Society, Medical Emergency Loan Sanction, Grahak Bhandar, Financial assistants to the faculty for attending conferences and seminars at national and international levels. Provision of leave to complete the research degree. Felicitation of teachers for outstanding performance, obtaining M. Phil. /Ph.D. and for outstanding achievements in the academic year. The college has a staff welfare committee.

For Non-Teaching Staff

Credit Co-operative Society, Medical Emergency Loan Sanction, Grahak Bhandar, College runs a Tea club for all staff.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | http://ssccollegejunnar.org/activity-<br>cooperative-society/ |
| Upload any additional information     | <u>View File</u>  |

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

| File Description   | Documents        |
|--|------------------|
| Upload any additional information  | <u>View File</u> |
| Details of teachers provided<br>with financial support to attend<br>conference, workshops etc<br>during the year (Data Template) | <u>View File</u> |

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

| File Description  | Documents        |
|---|------------------|
| Reports of the Human Resource<br>Development Centres<br>(UGCASC or other relevant<br>centres).  | No File Uploaded |
| Reports of Academic Staff<br>College or similar centers   | No File Uploaded |
| Upload any additional information   | No File Uploaded |
| Details of professional<br>development / administrative<br>training Programmes organized<br>by the University for teaching<br>and non teaching staff (Data<br>Template) | <u>View File</u> |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

## 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

| File Description   | Documents        |
|--|------------------|
| IQAC report summary  | <u>View File</u> |
| Reports of the Human Resource<br>Development Centres<br>(UGCASC or other relevant<br>centers)              | <u>View File</u> |
| Upload any additional information  | No File Uploaded |
| Details of teachers attending<br>professional development<br>programmes during the year<br>(Data Template) | <u>View File</u> |

### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The college appraisal system is set with a list of set objectives to evaluate staff performance which helps to identify the strengths and weaknesses of teaching and non-teaching staff. The Principal marks the final observation and remarks on the self-

appraisal form filled by staff.

For teaching staff, performance is evaluated based on academic activities like completion of syllabus, efforts taken for improvement of results, and self-education, participation in curricular and co-curricular activities as well as organization of different activates in the college. Special achievements through their involvement in various academic and administrative activities are considered and honored accordingly.

In the case of non-teaching staff, performance is considered based on work that is assigned in the assessment year. The self-assessment is based on aims assigned to the staff. Special works or activities carried out by the staff are taken into consideration.

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | http://ssccollegejunnar.org/wp-<br>content/uploads/2022/01/6_3_5.pdf |
| Upload any additional information     | <u>View File</u>   |

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Financial Audits: The institution does an internal audit every year. The College has appointed internal auditors, Sudhir Taori co., Pune. Sudhir Taori co. who regularly audit the financial documents of the College. Generally, the process of the internal audit is completed at the end of the financial year.

The External audit was carried by Savitribai Phule Pune University for the funds provided by them to the NSS, BSD, Examination Expenses etc.

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | http://ssccollegejunnar.org/wp-<br>content/uploads/2022/01/6_4_1.pdf |
| Upload any additional information     | <u>View File</u>   |

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

### 2.0

| File Description   | Documents        |
|--|------------------|
| Annual statements of accounts  | <u>View File</u> |
| Any additional information   | No File Uploaded |
| Details of Funds / Grants<br>received from of the non-<br>government bodies, individuals,<br>Philanthropers during the year<br>(Data Template) | <u>View File</u> |

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution is a grant-in-aid, where the funds are received through various bodies such as UGC, Savitribai Phule Pune University, and other funding agencies. Salary grants and other grants are effectively used to pay the salary of the staff. The important process is a financial decision and related concerned matters are and the Governing Body who are constantly monitoring and encourage for the proper utilization of allocation of funds as per need. The Institution has a proper mechanism to monitor effective utilization of the available financial resources for the development of the academic processes and infrastructural development.

The Institutional budget is prepared by the College Development Committee, Purchasing Committee, and Internal Quality Assurance Cell after the consideration of all types of expenditure and revenues. According to the administrative and academic requirements heads of the concerned departments are asked to submit the requirements and budget for the academic years. All

payments are released after the delivery of the respective goods it is done as per the terms and conditions mentioned in the purchase order through cheque or online payment mode. All payment is used after concern with the registrar and principal of the institution. All financial record is maintained by the Accounts and Finance Department of the Institution.

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | http://ssccollegejunnar.org/wp-<br>content/uploads/2022/01/6_4_3.pdf |
| Upload any additional information     | <u>View File</u>   |

### **6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

During the Covid-19 pandemic nationwide lockdown, the institute has adopted an Online teaching-learning system for the stakeholders and smooth running of the academic curricula. The IQAC has directed to use freely available Google facilities of online teaching, Zoom app, for regular teaching, learning, and evaluation process. The IQAC has significantly provided the facilities and infrastructure for an online learning management system to all the faculties. To make the process more effective, the institute has offered free Wi-Fi facility on the campus to teachers and students for regular teaching and evaluation.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institute has implemented an online teaching method to improve the teaching-learning process. Online teaching offers teachers an efficient way to deliver lectures to students using several tools like videos, PDFs, etc. The view behind extending the teaching plan beyond traditional textbooks to include online

Page 117/134 27-04-2022 02:42:50

resources, teachers can become more efficient educators. In the Covid-19 pandemic, online teaching-learning allows students to attend classes from any location of their choice. Therefore, there were fewer chances of students missing out on lectures.

In the background of the pandemic, internal evaluation has been done online as well, which help students to attend all examination without fear. The continuous evaluation of students was carried out using online tools

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | http://ssccollegejunnar.org/wp-<br>content/uploads/2022/01/6_5_2.pdf |
| Upload any additional information     | <u>View File</u>   |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

| File Description   | Documents  |
|--|--|
| Paste web link of Annual reports of Institution                                    | http://ssccollegejunnar.org/wp-<br>content/uploads/2022/01/6 5 3.pdf |
| Upload e-copies of the accreditations and certifications                           | <u>View File</u>   |
| Upload any additional information  | No File Uploaded   |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <u>View File</u>   |

### INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is not only a functional human right but a necessary foundation for peaceful prosperous and sustainable word.

- 1. To ensure safety and security for women institution has
- 1. Anti-ragging committee
- 2. Separate gates are maintained with security guards for entry and exit of women safety.
- 3. Also a Vishakha committee is presently working and paying heed to grievance and advices of women
- 4. Separate washrooms and common rooms are available for them.
- 5. These women are given equal opportunity in all curricular and co-curricular activities of the institution.
- Counseling: Although Institution has a separate counseling centre in Department of Psychology, the Women Study Centre actively do their job and help to solve their problems. Teachers are also helping them as a mentor to solve their problems and motivate them.
- 2. It is our responsibility to maintain the dignity of all women in the society as we already have true sense in our institution name (Shri Shiv Chhatrapati) that respect and honor the women and give confidence in her personality.
- 3. If we want to change the society and their thinking then it should begin from us. So SSC College sets perfect example of women empowerment and her liberation by equally celebrating all days of great women as well as women's day.

Many scholarship and free funding are made available to them so that even financially backward class can have education. Socially backward class is upgraded by providing them various government facilities importance of education is imbibed in them.

| File Description  | Documents   |
|---|---|
| Annual gender sensitization action plan   | http://ssccollegejunnar.org/wp-<br>content/uploads/2022/03/7.1.1-Comb.pdf |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | http://ssccollegejunnar.org/wp-<br>content/uploads/2022/03/7.1.1-Comb.pdf |

# 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

B. Any 3 of the above

| File Description               | Documents        |
|--------------------------------|------------------|
| Geo tagged Photographs         | <u>View File</u> |
| Any other relevant information | <u>View File</u> |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:-Different bins have been placed at different departments. It ensures that solid waste its segregated and is ensured that recycling of all these components is done in minimum cost and Labour as well suitable technique are applied for disposing the solid waste.

Liquid waste management: Here the liquid waste is firstly segregated and then technically it is diluted and then released into the environment.

Biomedical Waste: Institution looks into it that they are classified and into hazards and non- hazardous and the waste like plastic, liquid wastes are again segregated as institution has built two different pits for it where they are stored and mixed with vermin-compost and created the output in manure essential for plants. Sanitary pad disposal vending machine facility installed in girls washroom.

E-waste management:-Institution keeps a note of this waste, collect it in proper manner and collection of this waste is given to Junnar Nagar Parishad which collect it at a specific interval or weekdays.

Chemicals waste:-It is very significantly managed by the institution, as a special group of members manage this looks into it that all the Chemicals are diluted properly and then they are released in a proper way.

| File Description  | Documents        |
|---|------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities  | <u>View File</u> |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting **Bore well /Open well recharge Construction** of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

| File Description                                  | Documents        |
|---|------------------|
| Geo tagged photographs / videos of the facilities | <u>View File</u> |
| Any other relevant information                    | No File Uploaded |

### 7.1.5 - Green campus initiatives include

### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic

| File Description   | Documents        |
|--|------------------|
| Geo tagged photos / videos of the facilities                       | <u>View File</u> |
| Various policy documents / decisions circulated for implementation | <u>View File</u> |
| Any other relevant documents                                       | <u>View File</u> |

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

## 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

| File Description  | Documents        |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | <u>View File</u> |
| Certification by the auditing agency                                      | <u>View File</u> |
| Certificates of the awards received                                       | No File Uploaded |
| Any other relevant information  | No File Uploaded |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

| File Description   | Documents        |
|--|------------------|
| Geo tagged photographs / videos of the facilities                        | <u>View File</u> |
| Policy documents and information brochures on the support to be provided | <u>View File</u> |
| Details of the Software procured for providing the assistance            | No File Uploaded |
| Any other relevant information   | <u>View File</u> |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution has conducted several programs for providing and inclusive environment. It has taken various initiatives for promoting tolerance and harmony towards cultural, regional, linguistic communal, socioeconomic and other diversities.

For the promotion of education in all sectors

- 1. SSC College Junnar celebrates National Education Day (11/11/2020) Maulana Abul Kalam Azad. It enhances the importance of education as a basic foundation.
- 2. For promoting unity in diversity NSS department of college celebrated Netaji Subhaschandra Bose Jayanti (23/01/2021). The program aims at strengthening the bond of unity and integrity of India.
- 3. To deliberate on the linguistic harmony between Marathi and English NSS department organized a approximate two week program between 14/01/2021 to 28/01/202. Thus enhancing linguistic harmony and it is also included online lecture series.
- 4. Department of NSS celebrated Savitribai Phule Punyatithi on 10/01/2021. Thus proving equality as like all other days even she gains equal place and right in the society along with the great men as we know that what this great woman has sacrificed and contributed to the society.
- 5. Yuva Saptah was organized from 12/01/2021 to 18/01/2021 which included on the in lectures with Aldare.

These are the youth which are the bright future of our country so they should be audible to everyone and a sense of responsibility

Page 123/134 27-04-2022 02:42:50

and creativity should be imbibed in them.

1. Womens day on 8/3/2021 was acknowledged by NSS department a perfect example of women empowerment and her liberation, a mark of respect and gratitude towards our work and contribution in all fields towards the society.

| F             | ile Description  | Documents        |
|---------------|--|------------------|
| ir<br>re<br>a | upporting documents on the aformation provided (as eflected in the administrative and academic activities of the astitution) | <u>View File</u> |
| A             | ny other relevant information  | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

India is a democratic country and is entirely founded on the freedom of its citizens to celebrate their rights. Rights are given to the citizens for their individual moral, material or personality development and growth in social life. Responsibility is a moral duty that one should perform such as recycling, preserving culture and heritage etc. Voting is both a right and responsibility.

NSS department observed and celebrated Constitution Day and pledge on 26/11/2020. It was celebrated by paying salutation to great man Dr. Babasaheb Ambedkar. Dr. Babasaheb Ambedkar played a significant role in drafting the constitution of India. It tells us about our responsibility towards society and these thoughts are exposed to the students thus making them alert about the sense of responsibility into them.

Though this the NSS department of institution celebrates Mahatma Gandhi Jayanti by cleaning the Junnar Bus stand, keeping the campus of the college clean and plastic free, planting trees making the citizen aware of importance of cleaning and making the environment hassle free.

The bad phase of pandemic which lasted nearly for two years give a lesson of life to all of us but in this we had to overcome from it and now again institution played a very significant role by helding a Campaign of social awareness named as COVID-19 Awareness again held by the NSS department dated as 9/10/2021.

Covid awareness was created among the people by putting flakes on the main entrance of the town by explaining the importance of cleanliness, volunteers went in groups in many remote villages and explain the importance of awareness distribution of masks and sanitizers were made. During this awareness program not verbally but actually work was done practically through Majhe Kutumb Majhi Jababdari (My Family My Responsibility) survey covid-19 which was organised by NSS department.

Volunteers and teachers visited in person to many villages and check the temperature of each citizen and test were done by oxymeter although all this was done in the group but maximum efforts were taken to ensure the security and safety of individual.

| File Description   | Documents  |
|--|--|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | http://ssccollegejunnar.org/wp-<br>content/uploads/2022/03/7.1.9.pdf |
| Any other relevant information   | Nil  |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

| File Description   | Documents        |
|--|------------------|
| Code of ethics policy document   | <u>View File</u> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | <u>View File</u> |
| Any other relevant information   | No File Uploaded |

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To maintain harmony, peace and healthy atmosphere and to make the students aware of their social responsibilities and giving them a wide exposure towards national pride and its rich cultural heritage, the national or international commemorative daysare regularly being celebrated and observed in the institution

- A] National festivals that is Independence day 15 August and republic day 26 January celebrated in campus and hosting our national flag. NCC students do a parade on this day National anthem is sung by all. The deserving students, staff as well as the non-teaching members are honored by the president of institution Dr.Sanjay Shivajirao Kale .Institution sense a feeling of pride and honour the setting an example of unity towards the nation.
- B] For cleanliness and discipline, every year institution celebrate the birth anniversary of Mahatma Gandhi by campaigning the Swachh Bharat Abhiyan organised by NSS students in which all the students actively participate in the cleaning many public places.

International events

A]Yoga day

Yoga day is celebrated every year on June 21. It was first started by our present Prime Minister Shri Narendra Modi. Institution significantly emphasizes on celebration of this yoga day as it embodies unity of mind and body, thought and action restraint and fulfillment harmony between man and the nature a holistic

approach to the health and wellbeing. Nowadays it is very important and essential to practice yoga as the young generation.

B]International women's day

It is a global event and dedicated to the right of women in our society which is annually celebrated on 8th March .It talks about women's equality and dignity.

Although the institution believes in the liberalization of women and their gender equality as on this international women day. Everyone acknowledges the worth and the significance of women and their tremendous contribution towards society as well. It is a noteworthy step and is all about making society realize that each individual has to work in different ways and make their presence by changing the society towards better future.

| File Description  | Documents        |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | <u>View File</u> |
| Geo tagged photographs of some of the events  | <u>View File</u> |
| Any other relevant information  | No File Uploaded |

### 7.2 - Best Practices

- 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.
- 1. Title of the Practice: "Terrace Gardening for Production of quality planting material"
- 2. Objectives of the Practice:
  - 1. To develop the small nursery on the roof of the Staffroom building.
  - 2. To produce the quality planting material for the beautification of the campus.
  - 3. To give the hands on training of gardening practices to the non-teaching staff and students.
- 3. The Context:

Botany is the branch of science which deals with the study of plants. Department of Botany is one of an important departments which practically involved in the development and beautification of the college campus. Besides, the department is always work for the betterment of the environment and the society as well as actively engaged to inculcate the moral, ethical, and cultural values and environmental awareness among the students while in learning process. With this view, during the academic year and in the pandemic situation due to Covid-19 Lockdown, the Department has run the practice at its Best for the development of quality planting material of the ornamental plants on the campus for making the campus more beautiful and aesthetic for all the stakeholders of the institution.

### 4. The Practice:

In the context of higher education, student perceiving the degree of higher education should be self-aware about the societal and environmental problems. The education taken by the students should be focused with the "part of the solution" and not the "part of problem". Besides, student should follow the ethical practices and culture the values of pollution-free environment for sustainable development. It is only possible when the student is in learning phase. Therefore, Department of Botany actively engaged and plays an important role innurturing the environment friendly value education by implementing the practice of plant propagation techniques for quality planting materinal production. For this purpose, Department of Botany had selected the concept 'Terrace Gardening" for the production of quality planting material. For this practice, the place at staffroom terrace was selected, which is isolated and open for the gardening practices. The non-teaching staff of the department Mr. Vishal Navale has been trained and guided to work out the practice. Initially, the plastic bags were filled with soil and farmyard manure and then the cuttings of the ornamental plants such as Duranta, Acaleafa, Roses, Alamanda, Passionflower, Tagar, Nerium, Euphorbia, Morus alba, Mexican sunflower, hibiscus, Lantana, etc. has been collected and planted in the bags. Regularly, the irrigation, fertilizers dose application, weeding and sorting practices were performed. Due to Covid-19 pandemic lockdown situation, it was not possible to train the students. However, the training has been given to non-teaching staff regarding plantlet production.

### 5. Evidence of success:

The implementation of this practice on regular basis has resulted

into production of more than 1000 quality plantlets of various ornamental plants which has been produced during the pandemic lockdown situation of academic year. Besides, the plantlets produced from this activity had been planted with the help of other non-teaching staff and daily wedges persons at targeted sites on college campus during the rainy season. The practice will be continued in the next academic year and exploration will be carried out for training the students. It has made possible for our no-teaching staff of the department to get acquainted with the various methods, steps, and techniques of quality planting material production of ornamental plants with low cost budget. The staff was found motivated, responsible and enlightened at the end of this activity.

6. Problems encountered and resources required:

Problems encountered during the implementation of this practice are as below:

- 1. Nationwide Covid-19 pandemic lockdown for an undefined period affected the effective running of the activity.
- 2. Maintenance of the planting material during the harsh temperature conditions.
- 3. The serious issue about health problem and working stamina of the students at the field level. The students coming from agricultural background are able to cope up such situation of hard work, however, the students coming from nonagriculture background or city area are found weak to carry out such practices.
- 4. Unavailability of adequate gardening tools and equipment as well as resources such as red soil, plastic bags for plantation, un-interrupted supply of the water, etc.
- 5. Limited man-power and unavailability of the gardener for proper care.

### Resources required:

- 1. Requires well equipped, large size shed-net house or polyhouse for maintenance of the planting material throughout the year.
- 2. Requires adequate manpower like non-teaching staff, gardeners, and helpers to carry out the day-to-day cleanliness activities and plantation at desired time.
- 3. Collaboration with the forest department and nurseries for the sell cum distribution of quality planting material to

the society and needy persons.

- 4. Budget allocation for smooth running of the activity for the benefit of institution and all kinds of stakeholders.
- 5. There should be provision for special time and special task force to inculcate such value education among the students.
- 6. The students should be motivated by organizing such events and activities in different nearby areas of the institution such as nursery, play-parks, gardens, etc.

Title of Best Practice : Entrepreneurship Club

#### Introduction:

Entrepreneurship Club is promoted by the Department of Commerce and Research Centre, Shri Shiv Chhatrapati College to foster entrepreneurship for the generation of wealth and employment creation. The aim of the entrepreneurship is to develop institutional mechanism to create the entrepreneurial culture among the rural students, faculty and other various stakeholders. Department of Commerce has organized various industrial expert lecture on Entrepreneurs Skills, Managerial Skills and Business Communication Skills to tackle student's hesitation to start a new business. It is run by the Department of Commerce and Research Centre. It seeks to enhance the skills of business students to prepare them for entrepreneurship.

It has been started by Department of Commerce in collaboration with various expert of the industry in year 2015. Since then we are successfully providing training of the course to make our students prepare for entrepreneurship career & not just a job. Every year students from our college gets an opportunity to be start a new business venture in the region.

### Objectives of Practice:

- To inculcate the entrepreneurs skills among the stakeholder for the self-reliance.
- To bridge the gap between the knowledge required by industry & knowledge that graduates possess.
- To provide students a platform to develop & enhance employability skills among them.
- To provide students with experiential learning focused on hands on training.
- To make students acquainted with interview process via mock interviews which are conducted by industry experts at the end of training program.

Page 130/134 27-04-2022 02:42:51

### Program Structure:

Entrepreneurship Club program which consist of various subjects which plays crucial role in providing domain knowledge as well as improving soft skills required to build career. Under the Entrepreneurship Club number of Number Lecture, Industry Expert Interaction, Seminar and workshop arranged to enhance the Entrepreneurs Skills. It consists of following:

- 1. Entrepreneurs Skills- It aims to provide the basic of entrepreneurs skill required to start new business venture.
- 2. Managerial Skills- It provides the required managerial skills to start business venture. It provides the various skills regarding operating business in various situations.
- 3. Banking operations Skills: It aims to provide knowledge of overview of banking & NBFC industry & details about banking products.
- 4. Insurance ManagementSkills : It provides overview of life & general insurance industry & details about various products available in insurance industry.
- 5. Advance Business Communication: It is designed in order to develop soft skills among students. It consists of business communication skills including listening, speaking, reading & writing

### Evidence of Success:

In last year we have successfully completed number online entrepreneurship programme through Entrepreneurship Club under the auspicious of College with Potential Scheme of New Delhi. In last number of students have learned to start the new businesses in the region and more than fifty students got placed in reputed companies like TCS, Infosys, Wipro, Tech Mahindra, and other banks, various PSU and Private sector entities.

### Problems Encountered & Resources Required:

The only problem encountered during this course is limited availability of external faculties from corporate due COVID-19 Pandemic Situation. With respect to resources required, the college &industrial experts make available all the necessary resources as and when required and as per the requirement of course curriculum.

#### Conclusion:

Bridging the stark chasm that exists today between the skill sets demanded by industry & the potential present in college graduates in New Normal, we joined hand with industrial experts. Since last few years this Entrepreneurship Club is contributing along in growth & development of our students & in future as well it will surely help us to develop & improve employability skills among our students.

| File Description                            | Documents   |
|---|---|
| Best practices in the Institutional website | http://ssccollegejunnar.org/wp-content/upl<br>oads/2021/12/SSCCJBest-<br>Practice_2020-21.pdf |
| Any other relevant information              | Nil   |

### 7.3 - Institutional Distinctiveness

### 7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Deccan region is one of the world famous hotspots and belongs to Pune district. The variety of medicinal plants is found in this region. People belonging to adivasi area find source of income by selling medicine. The adivasi people sell fruits plants and medicinal plants in the bazzar. Our college conducts orientation program regarding medicine plants to orient students. Most of the students of our college are from hilly area where there are forts, temples, caves which are surrounded by hills and valleys. Travel and tourism course is also run by college to create job opportunity to the adivasi students. Our college has a tie-up with Government of Maharashtra for leopard rehabilitation and rescue.

The photographs are hung on the wall of the colleges or towers in the public place with the pictures of celebrities saying that "save nature save universe". The fact is that 'the people are the enemy of people'. Due to realization of destruction of the forest, hills and valleys human beings suffer from scarcity of water and imbalance of oxygen. Understanding this fact our college started to bring forward the new concept of terrace garden. Thousands of plants are nurtured by the department of Botany on the terrace. Because of buildings no land is empty for

Page 132/134 27-04-2022 02:42:51

the public to cultivate the garden in the town or city.

The intention behind the terrace garden is to enhance the thought in the mind of the college youth to let them know how to develop the garden even on the terrace to have to maintain healthy atmosphere knowing 'nature is creator, protector and life giver'.

By using the pots of the plants we are able to decorate area of the buildings. The students also feel happy in the learning systems in the midst of nature. The cool weather is even maintained during the burning heat of May/October. The terrace plantation scheme will surely enrich feelings of awareness regarding plants among the youth.

| File Description                             | Documents        |
|--|------------------|
| Appropriate web in the Institutional website | <u>View File</u> |
| Any other relevant information               | No File Uploaded |

### 7.3.2 - Plan of action for the next academic year

Shri Shiv Chhatrapati College is the only college at Taluka level, having and easy access from all small villages nearby and also it has ensure its best practice is key area of knowledge, social immersion and good healthy and safe infrastructure.

For past 51 years it has seen thousands of generations enroll for higher education and have excelled in their respective fields.

So taking into consideration all these activities institution has very well geared up in creating a new Botany-Lab/Department with all latest technology and equipments ensuring a fully developed infrastructure.

Secondly a new department or branch of M.Sc.(Analytical chemistry) for students a well managed and organised classroom for P.G. students, which is need of present time. Students won't have to hinder elsewhere for higher studies.

Also institution is looking forward for the grand inauguration of Indoor Sports Hall (36  $\times$  24 sq. mt.) with well equipped facilities for indoor games.

In near future, all these plans are coming as institution has a vision of Utkarshay Shikshanam - upliftment, progress through

Annual Quality Assurance Report of JUNNAR TALUKA SHIVNER SHIKSHAN PRASARAK MANDAL'S SHRI SHIV CHHATRAPATI COLLEGE, BODKENAGAR, JUNNAR, DIST. PUNE, MAHARASHTRA

education.

Institution has already set a benchmark for quality affordable education committed to the upliftment of marginalised sector and also to make higher education inclusive.